

# Continuing and Professional Studies

# WHAT DO YOU WANT FROM A TRAINING PARTNER?

Whether your goal is recruitment, retention, or building corporate competitive advantages, Towson University can help you meet your goals.

Our corporate training partnership doesn't replace your training professionals—it's a complement to your HR assets. We bring professional development opportunities to your employees under the Towson University brand. It's a win-win relationship.

# TOWSON UNIVERSITY CORPORATE PARTNER BENEFITS

#### PROFESSIONAL DEVELOPMENT COURSES

Towson University Continuing and Professional Studies will provide in-class and online professional development discounted pricing for your associates.

20%

off instructor-led certification programs

20%

off self-paced certification programs

10%

off online fundamentals courses

# **MEET OUR TEAM**

We're committed to supporting workforce development and adult learning across Maryland. And, we're here to help you meet your training needs—from registration through course completion and reporting tools.



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# WHY CHOOSE TOWSON UNIVERSITY?

We understand you have training options. Here's how Towson University stands out from the competitors.

- $\checkmark$  We provide extensive market expertise and industry experience in training and education.
- We have a dedicated team to listen closely and create solutions that fit your needs.
- ✓ We create clear objectives with measurable outcomes for all courses that we teach.
- We prepare inspired, applied and interactive training to support adult learners.
- We deliver passionate trainers that provide a high quality experience for your associates.
- We have earned a reputation for academic excellence and student success that we will share with your associates.

#### **COURSE OFFERINGS**

#### **Instructor-Led Certification Programs**

- COMING SOON:
   Certified Clinical Medical Assistant
- Certified Medical Coding
- Professional in Human Resources
- Project Management Professional

#### **Self-Paced Certification Programs**

- Certified Bookkeeper
- Certified Clinical Medical Assistant
- Certified Digital Marketing Program
- Certified Electronic Health Records Specialist
- Certified Information Systems Professional (CISSP)
- Certified Medical Coding
- CompTIA A+
- CompTIA Network +
- CompTIA Security +
- Cyber Security Specialist
- Lean Six Sigma Greenbelt
- Medical Billing
- Microsoft Office Specialist
- Pharmacy Technician
- Professional Human Resources
- Project Management Essentials with CAPM® Prep

### **ONLINE FUNDAMENTALS COURSES**

#### **Business**

- Accounting Fundamentals Series
- Administrative Assistant Suite
- Advanced Manufacturing Suite
- Business Communications Suite
- Digital Marketing Suite
- Entrepreneurship Suite
- Event Planning Suite
- Human Resource Management Suite
- Marketing Your Nonprofit
- New Career Suite
- New Manager Suite
- Personal Finance Suite
- Project Management Suite
- Real Estate Suite
- Sales Training Suite
- Six Sigma Quality Suite
- Spanish for Medical Professionals
- Stock Trading Suite
- Supervisor Suite
- Supply Chain Suite
- Writing Essentials
- Grant Writing Suite

# **IT Applications and Technologies**

- Adobe Creative Suite CS6
- Advanced Microsoft Excel 2019/ Office 365
- Basic Computer Skills Suite
- Creating WordPress Websites
   Series
- C# Programming Series
- Computer Networking Suite
- Digital Photography Suite
- Introduction to QuickBooks Online
- Introduction to Crystal Reports
- Intermediate Microsoft Access 2019/Office 365
- Microsoft Excel 2019/ Office 365 Series
- Microsoft Office 2019/ Office 365 Value Suite
- Microsoft Excel Pivot Tables
- Paralegal Suite
- SQL Series
- QuickBooks Series
- Workplace Essentials— The Legal Suite
- Web Design Value Suite

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