

HONORS COLLEGE

Faculty Mini-Grant Guidelines

The Honors College Faculty Mini-Grant is intended to support Honors College seminars and encourage faculty scholarship with Honors College students. Awards are limited in number and will be awarded on a competitive basis. The Honors College invites faculty to apply for either the Honors Seminar Support Award or Faculty Scholarship Award as described below.

- **Honors Seminar Support Awards** are intended to provide resources for classroom activities and study in honors seminars. Honors seminars develop students' critical thinking and communication skills and provide collaborative and experiential approaches to learning. These seminars should be one-semester courses (typically three units) that may be offered repeatedly, and they should be designed to enable students and faculty to examine areas that are not usually part of regular departmental offerings. Honors seminars should provide a robust and collegial discussion environment that is intellectually demanding. These seminars should support increasingly independent learning as well as application of disciplinary and interdisciplinary knowledge and methods to the larger academic, local, national, or global community. Faculty may request an Honors Seminar Support Award to provide funding for on-site learning experiences, course materials, or any activity promoting experiential or collaborative learning within the seminar. The Honors Seminar Support Award is available in addition to the \$500 Honors Seminar Development Grant that faculty receive when they teach new seminars (after they have been approved by the Honors College Curriculum Committee). Honors seminars may be taught during the Fall, Spring, Minimester and/or Summer semesters. Only one grant may be awarded per seminar. Maximum award: \$500.

- **Faculty Scholarship Awards** are available to support TU faculty who are interested in working with honors students on the development of an independent project, thesis, or creative project that fulfills an Honors College student's Honors Electives requirement. In addition, faculty may submit a proposal to support scholarship that focuses on honors education. The application should clearly address the purpose and potential value of the project and have a well delineated plan of action related to the described goals. Faculty receiving awards for scholarship will be required to present their scholarship or arrange for their student to present his or her research/creative activity in an agreed upon public venue. Travel funds for faculty and/or student to present scholarship at professional conferences will also be considered. During the academic year, grants may be requested to cover specified expenses, e.g. books or materials purchased, travel expenses to conduct scholarship, etc. Maximum award: \$1000.

Electronic submission of materials is preferred. Please send applications with a copy to the Department Chair and Dean to the Honors College (honors@towson.edu).

HONORS COLLEGE
Faculty Mini-Grant Application Form

Name: _____ Date: _____

Department: _____

Type of Application: _____ Honors Seminar Support _____ Faculty Scholarship

HONORS SEMINAR SUPPORT: Title of Seminar: _____

Semester and Year Seminar will be taught: _____

FACULTY SCHOLARSHIP: Tentative Scholarship Title: _____

Name of Student(s) (if known) _____

Semester and Year to be spent on project: _____

ALL PROPOSALS ARE SUBJECT TO A REVIEW PROCESS BY THE HONORS COLLEGE CURRICULUM COMMITTEE.

If the application request is for Honors Seminar Support Award, please attach with this form a statement describing your tentative plans for the course funding. The statement should include: a brief description of the content and structure of the course; a brief description of how funds will be used to support student learning in the course; and a tentative budget.

If the application is for Faculty Scholarship Award, please provide a narrative describing your proposed project, including how the honors student will be involved in the project, the learning objectives for the honors students and the tangible outcomes for the student. The application and proposal should be accompanied by a preliminary calendar for plan of action and any budget that may be necessary and appropriate to the project. A request for grant support to present scholarship at a conference must be accompanied by a Travel Authorization Form that details total cost in addition to the narrative describing the presentation.

Signature: _____

Department Chair Signature: _____

(Note: By signing this, you are agreeing to allow the faculty member to teach this course during the semester requested, provided it is approved.)

Signature of College Dean: _____

Please submit document electronically to: honors@towson.edu (include copy to chair and dean)