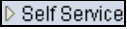







## Notify or Email Your Advisor

1.	Click the <b>Self Service</b> link. 
2.	Click the <b>Student Center</b> link. 
3.	Click the <b>Details</b> link. 
4.	Click the <b>Notify</b> option.
5.	Type the desired message and then click the <b>Send Notification</b> button.
6.	Click the <b>Return to My Advisors</b> link. 
7.	Click the <b>Student Center</b> list item. 
8.	Click the <b>GO!</b> button. 
9.	<b>End of Procedure.</b>