




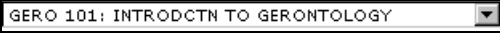
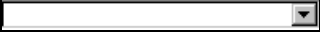

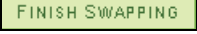




Swap a Class

1.	Click the Self Service link. 
2.	Click the Student Center link. 
3.	Click the Enrollment: Swap list item. 
4.	Click the Go button. 
5.	Click the Desired Term option.
6.	Click the Continue button. 
7.	Select the undesired class in the drop-down list. 
8.	Select the desired class from your shopping in the drop-down list. 
9.	Click the Select button. 
10.	Click the Finish Swapping button. 
11.	Click the Student Center list item. 
12.	Click the GO! button. 
13.	End of Procedure.