





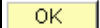






View/Edit Your Emergency Contacts

1.	Click the Self Service link. 
2.	Click the Student Center link. 
3.	Click the Emergency Contact link. 
4.	Click the Add an Emergency Contact button. 
5.	Enter the desired information into the Contact Name field.
6.	Click the Relationship list item. 
7.	Click the Edit Address link. 
8.	Enter the desired Address information.
9.	Click the OK button. 
10.	Enter the desired information into the Phone field.
11.	Click the Save button. 
12.	Click the OK button. 
13.	Click the Student Center list item. 
14.	Click the GO! button. 
15.	End of Procedure.