

Memorandum



Department of
Environmental Health & Safety

Towson University
8000 York Road
Towson, MD 21252-0001

t. 410 296-7593
f. 410 296-5076

To All Employees
From Environmental Health and Safety
Date July 1, 2009
Re Campus Locations of Asbestos Containing Material (ACM)
CC

Enclosed for your information and signature are:

- Campus Locations of Asbestos Containing Materials
- Acknowledgement of Receipt Form

This list of campus locations of asbestos containing materials is being distributed to all University (full/part/contingent/student) employees to help minimize or eliminate exposure to airborne asbestos fibers. It is important to remember asbestos is only harmful when it is disturbed after becoming friable or damaged, thereby resulting in the generation of airborne fibers that can be inhaled, ingested, or become imbedded in the skin.

Therefore, as referenced in the acknowledgement of receipt form, please review the enclosed ACM location list prior to disturbing any referenced in the Asbestos Safety section in your Department's Employee Safety Program Manual which may be obtained from the Environmental Health and Safety website:

<http://wwwnew.towson.edu/adminfinance/Facilities/EHS/documents/EmployeeSafetyProgramrevised3-09.pdf>.

If you have any questions, require assistance, or did not receive the items referenced, please contact Environmental Health and Safety (410-296-7593). For the welfare of the campus community, it is imperative that all University employees receive this information.