

Faculty Professional Development Week August 17-21, 2009

The Center for Advancement and Instructional Technology and the University librarians invite all faculty to join us for a week of technology-supported pedagogy. This faculty-focused series highlights aligning pedagogical goals with appropriate technical and non-technical supports. Instructional designers, emerging technologists, librarians and current Towson faculty will be conducting these hands-on sessions and providing examples and practical applications of the material presented.

Workshop topics include Blackboard Fundamentals, Evaluating the Effectiveness of Your Instruction, Conducting Effective Online Discussions and Emerging Technologies for Scholars. Register at <http://www.towson.edu/otstraining>.

Please contact Audrey Cutler, Senior Instructional Designer, at acutler@towson.edu with any questions.

Schedule of Faculty Professional Development Sessions

	Monday 8/17		Tuesday 8/18	Wednesday 8/19	Thursday 8/20	Friday
9-11:00 am	Blackboard Fundamentals	9-10:30 am	Blackboard Assignments & Grade Center	Alternatives to Papers and PowerPoint	Blackboard Discussion Board	CIAT Open House! Faculty Lab Cook 405 DMC Demos Cook 404B Demos/Explore Symposium and Document Camera Cook 404A Tours of SCS and SCLC Cook 35 Library Open House! Cook 318
11:30 am-1:00pm	Creating an Effective Syllabus <i>Lunch time session</i>	11:00 am-12:30pm	Emerging Technologies: Incorporating Web 2.0 Technologies into Your Course	Presenting Content Without an Overhead Projector OR Say It Quickly: Using Pecha Kucha to Sharpen Research and Presentation Skills	Online Discussions (& QM Rubric)	
For lunch time sessions, please feel free to bring your lunch.		12:30 – 1:30	Emerging Technologies for Scholars <i>Lunch time session</i>	What's Where in Cook Library? <i>Lunch time session</i>	Maximizing Library Information Technology for Your Research <i>Lunch time session</i>	
1:30pm-3:00pm	Evaluating the Effectiveness of Instruction	2:00pm-3:30pm	Emerging Technologies: Games	Presentation Techniques	Online Feedback to Students (& QM Rubric)	

MONDAY– August 17th Workshop Sessions

Monday - August 17, 2009

9:00-11:00 CK 404B

Patricia Halstead

Blackboard Fundamentals: Using the Towson Learning Management System to Support Instruction

This introductory workshop is designed to provide an overview of the Blackboard software capabilities. You will learn how to post information and documents, and create announcements and hyperlinks. Managing your course site will also be briefly reviewed.

Monday - August 17, 2009

11:30-1:00 CK 404A

Amy Chase Martin and Sarah Crest

Creating an Effective Syllabus

This workshop will give you the tools to draft a syllabus for a face-to-face or hybrid course. We will focus on outlining learning goals, identifying methods used to address them and identifying how students will be evaluated. The librarians will also showcase resources to consider including in your syllabus and as you plan your course.

Monday - August 17, 2009

1:30-3:00 CK 404B

Dr. Jeffrey Kenton

Evaluating the Effectiveness of Your Instruction

During this investigation of proper assessment and how it aligns with instructional objectives, participants will become familiar with basic and advanced tools that are designed to measure student learning. In addition, participants will learn more about: formative and summative evaluations, matching goals and objectives to assessments, and selecting the most appropriate testing tools.

Participants are encouraged to bring their course syllabi and any currently employed evaluative or assessment instruments.

TUESDAY– August 18th Workshop Sessions

Tuesday - August 18, 2009

9:00-10:30 CK 404B

Patricia Halstead

Blackboard Assignments & Grade Center

Avoid the chaos of collecting papers in class or having students max out your email account with attachments. Learn how Blackboard's assignment feature is used to collect, respond to, and grade papers electronically. Files submitted through the assignment feature are collected in the Grade Center for instructor review and confidential feedback. In this hands-on workshop, you will create an assignment using the Assignment Manager, download assignments as individual files and as a batch file, post grades and feedback for students, and manage assignments in the Grade Center.

Tuesday - August 18, 2009

11:00-12:30 CK 404B

La Tonya Dyer

Emerging Technologies: Incorporating Web 2.0 Technologies into Your Course

Ning, VoiceThread, Facebook, Jing, Second Life, Jaycut, and Dropio are just a few examples of Web 2.0 technologies and applications designed to enhance the creativity and productivity of Internet users. These same tools are being used to support instruction and assessment goals here at Towson and throughout higher education. Explore these resources during this hands-on session and learn how to apply them in your classroom instruction.

Tuesday - August 18, 2009

12:30-1:30 CK 404A

Carrie Bertling, David Dahl and Carissa Tomlinson

Emerging Technologies for Scholars

Research is an integral part of your job at Towson University. This session, presented by Cook Library's three Emerging Technologies Librarians, will introduce several new technologies with the potential to help you with your research needs. Come hear how emerging technologies can keep your research organized and make you a well informed scholar.

Tuesday - August 18, 2009

11:00-12:30 CK 404B

La Tonya Dyer

Emerging Technologies: Creating Instructional Games

Discover new ways to engage and motivate your learners by using games for pre-or-post assessment of student learning.

During this hands-on workshop faculty will be introduced to several electronic games and game resources, develop an instructional game using a game template and learn how to implement games into their curriculum.

WEDNESDAY -- August 19th Workshop Sessions

Wednesday - August 19, 2009

9:00-10:30 CK 404B

Amy Chase Martin

Alternatives to Papers and PowerPoints

Effective assessment is an essential part of all curriculum. This workshop offers at least twenty alternatives to papers and PowerPoint presentations. Topics include: engaging students in reflecting on and representing their learning in creative, quantifiable ways such as creating a video to illustrate a process or time period; creating a wiki to capture student collaboration; creating a travel brochure to

reflect travel and events in a certain time period, and a host of other projects that can be implemented across various academic disciplines.

Wednesday - August 19, 2009

11:00-12:30 CK 404A

Cyndi Caravello

Presenting Content W/O an Overhead Projector

The purpose of this workshop is to offer faculty alternatives to overhead projectors for delivering developed content. We will explore several options to work with your existing content and also give you the opportunity to try some standard equipment you will find in a smart classroom.

Wednesday - August 19, 2009

11:00-12:30 CK 404B

Sarah Crest and Simone Simmons

Say It Quickly: Using Pecha Kucha to Sharpen Research and Presentation Skills

Pecha Kucha is a presentation format that helps learners sharpen research skills, analyze information, and present in a professional, succinct manner. The 6:40 limit imposed on this style of PowerPoint presentation encourages learners to present the most relevant information. Grading rubrics will also be discussed. Attendees will work in small groups to create their own Pecha Kucha presentations.

Wednesday - August 19, 2009

12:30-1:30 CK 404A

Ada Woods, Felicity Knox and Lisa Sweeney

What's Where in Cook Library?

Cook Library is the gateway for faculty and student research. Use Cook's resources to streamline your research process while enhancing skills needed to produce scholarly articles. Develop skills to assist your students in drafting better, well-supported research papers. Cook's collection has grown and shifted this summer. This orientation will alert you to our vintage resources and recent improvements.

Wednesday - August 19, 2009

2:00-3:30 CK 404B

Cyndi Caravello

Presentation Techniques

Effective presentation skills transcend the use of PowerPoint. Presenters must engage the audience, create interest and provide a clear message. This hands-on workshop focuses on using technology effectively to support your instructional message and student learning.

Your use of PowerPoint will be expanded as you learn best practices for planning your message; designing slides that effectively balance images and text; and selecting appropriate fonts and colors to set the tone for your presentation; and understand how effective use of vocal technique and mannerisms effect communication and perception of your message.

THURSDAY – August 20th Workshop Sessions

Thursday - August 20, 2009

9:00-10:30 CK 404B

Patricia Halstead

Blackboard: Using the Discussion Board to Support Learning

Blackboard discussion forums can be used to extend your in-class discussions or as a primary communication area for online instruction. You will review the process of creating and facilitating discussion board forums. Best practices for encouraging dynamic, thought-provoking posts will be shared as well as sample rubrics for grading online discussions.

Thursday - August 20, 2009

11:00-12:30 CK 404B

Audrey Cutler

Conducting Effective Online Discussions and the Quality Matters Rubric

Simple techniques in designing your online discussions and other activities using the Discussion Board tool in Blackboard can improve participation, learning and make interactions more valuable and manageable. Bring your course syllabus to learn how to apply these techniques right away!

Workshop topics include how to write a discussion prompt that meets your course objective(s), create an assignment with clear student participation guidelines and grading criteria and offers three methods for managing time and maximizing efficiency in discussion design.

NOTE: This workshop is a non-technical companion to the step-by-step technical Blackboard workshops. Faculty are strongly encouraged to take a Blackboard Fundamentals workshop prior to attending this workshop.

Thursday August 20, 2009

12:30 -1:30 Location CK 404A

Sarah Crest and Sara Nixon

Maximizing Library Information Technology for Your Research

In this session you will learn about the library resources that are available for your research. You will learn about Library subject liaisons who are subject matter support specialists for your area; personal accounts in library databases (EBSCO, ScienceDirect, etc.) with features such as saved searches and search alerts; ILLiad account for electronic delivery of articles not accessible through Cook Library; and RefWorks bibliographic database management.

Thursday - August 20, 2009

2:00-3:30 CK 404B

Audrey Cutler

Providing Online Feedback to Students and the Quality Matters Rubric

Effective feedback is crucial in all classes and perhaps even more so online. Join us to explore instructional methods for providing feedback to students online. You will learn to devise a feedback loop for online class assignments, create communication policies for assignment feedback and email response time, and connect the appropriate Blackboard tools to the types of feedback you employ. Additionally you will apply the Quality Matters criteria for effective feedback to your online course.

Bring your course syllabus to learn how to apply these techniques right away!

NOTE: Faculty are strongly encouraged to take a Blackboard Fundamentals and workshops including the Grade Center and Assignment tool prior to attending this workshop.

FRIDAY– August 21st OPEN HOUSE Sessions

OTS/CIAT -- Open House

- Blackboard Hands-On Support (Cook 405—CIAT Lab) 9:00 --11:00 am & 12:30 – 2:30 pm
- Digital Media Classroom Demos (Cook 404B) 9:30 – 10:15 am & 3:00 – 3:45 pm
- Classroom Technology Demos (Cook 404A) 10:30 – 11:15 am & 1:00 – 1:45 pm & 2:00 – 2:45 pm
- Student Computing Services Tours (Cook 35) 10:00 – 11:00 am & 2:00 – 3:00 pm

Library – Open House

- Reference and Instruction, and Library Liaison Consulting (Cook 318) 10:00 – noon & 1:00 – 2:00 pm
- Copyright, E-Reserves and Media (Cook 318) 10:00 – noon & 1:00 – 2:00 pm
- Interlibrary Loans ,Circulation and Collections(Cook 318) 11:00 – noon & 1:00 – 2:00 pm