

# **2024 Towson University Foundation Grant Application**

The TU Foundation (TUF) is pleased to announce the continuation of the Towson University Foundation Grant Program with a new round of funding totaling $100,000. This initiative provides funding for one-time grants up to $25,000 for exceptional projects led by TU faculty and staff members who are working to achieve an outcome that supports [TU’s strategic plan](https://www.towson.edu/about/mission/strategicplan.html).

## Project Submissions

Project submissions should clearly align with objectives within the strategic plan and accomplish one of the following – enhance and expand educational opportunities both in and outside of the classroom; launch a new endeavor to understand and address a community need; or underwrite an emerging need at the university.

Todd Langenberg, Associate Vice President of Development, is the primary point of contact for all TU Foundation Grant Program applications. The Development Committee of the TU Foundation is responsible for reviewing submissions and selecting grant recipients.

Learn more information about the [prior grant recipients](https://www.towson.edu/news/2023/tu-foundation-grant-awards.html).

## Application for Support

Individuals or groups of faculty and staff members may apply for funding from the Towson University Foundation Grant Program. When a group applies, one person should be designated as the project coordinator.

The TUF Grant Program offers grants for launching projects, expanding the scope of existing projects, or providing resources for projects that might otherwise remain unfunded.

To be considered for the TUF Grant Program, please submit the completed application to Todd Langenberg at tlangenberg@towson.edu by no later than 5:00 pm eastern time Friday, November 3, 2023. Applications received after this date will not be considered.

## TIMELINE

September 25, 2023: Grant application released/call for submissions

October 20, 2023: Deadline for draft applications to receive feedback

November 3, 2023: Application deadline of 5:00 pm eastern time

November 13 – 21, 2023: Development Committee to review and score applications

December 4 - 8, 2023: Finalist presentations (if requested by the committee)

December 15, 2023: Grant recipients notified

January 1, 2024: Funds available for use

January 15, 2024: Funded projects announced

June 30, 2025: Project funding concludes

September 1, 2025: Final project reports submitted to TU Foundation

## DETAILS OF SUPPORT

Support granted from the TUF Grant program is intended to initiate promising projects; therefore, **priority will be given to new projects**. Grant dollars are designed to primarily benefit Towson University students and our student community.

**Grant requests must be approved by the Dean of the academic college or Vice President of the division from which the project coordinator resides.**

Selected projects must utilize all funds by June 30, 2025. Grant funds not utilized will revert back to the Foundation. When developing budgets, preference is given for stipends and other expenses which clearly benefit students.

A minimum of four individual grants of up to $25,000 each is typically awarded. The TUF reserves the right to offer more or fewer grants based on need, available funds, and quality of applications.

For additional information about the program, please contact Todd Langenberg at tlangenberg@towson.edu.

# TOWSON UNIVERSITY FOUNDATION GRANT PROGRAM APPLICATION

All application questions and sections must be completed to be considered for funding.

**PROJECT NAME:**  Click or tap here to enter text.

**PROJECT COORDINATOR:**  Click or tap here to enter text.

**TITLE:**  Click or tap here to enter text.

**DEPARTMENT:** Click or tap here to enter text.

**CAMPUS EMAIL:** Click or tap here to enter text.

**CAMPUS PHONE NUMBER:**  Click or tap here to enter text.

**AUXILIARY PROJECT COORDINATOR NAME AND DEPARTMENT:** Click or tap here to enter text.

*(If the primary coordinator is no longer available to lead the project.)*

**DEAN / VP INFORMATION:** Click or tap here to enter text.

Please enter the name, college or unit and phone number of the academic dean or appropriate university Vice President responsible for the program.

**AMOUNT REQUESTED:** $Click or tap here to enter text.

**EXECUTIVE SUMMARY**

In no more than two sentences, concisely describe the purpose of the project and the expected outcome.

Click or tap here to enter text.

**PROJECT DETAILS AND JUSTIFICATION TO SUPPORT THE NEED AND AMOUNT REQUESTED**

Describe your project and its relevance to the university’s strategic plan goals. Identify the specific strategic plan goals and how they are advanced by this project. Incorporate relevant data metrics or statistics to justify the need for this program. (500-word maximum).

Click or tap here to enter text.

**ANTICIPATED RESULTS**

Describe how this grant will address the need you described. What are the desired outcomes and how will the success of this project be assessed? (225-word maximum)

Click or tap here to enter text.

**STUDENT IMPACT**

Describe how your project will enhance and expand student learning experiences and opportunities at Towson University. What is the anticipated number of students impacted by the project? (225-word maximum)

Click or tap here to enter text.

**INNOVATIVE NATURE OF THE PROJECT**

Describe how this project uniquely fills a university or community need and/or how it supports or complements similar initiatives. (225-word maximum)

Click or tap here to enter text.

**TOTAL PROJECT BUDGET**

Provide a concise, itemized budget for this project that highlights expense categories. Describe supplemental expenses above those requested from this grant to be funded from other non TUF sources.

Click or tap here to enter text.

**IMPACT OF TUF GRANT ON PROJECT**

Outline the impact of a TUF grant on the proposed project. Please provide details regarding the link between the funding and the goals and objectives for this project. (225-word maximum)

Click or tap here to enter text.

**SUSTAINABILITY AND SCALABILTY OF THE PROJECT**

Beyond the first year of the program’s operation and funding, provide a description of the long-term goals for the project. What additional resources have you identified to support the operation of this program in subsequent years? Include information about how the project will proceed should a change in the lead faculty or staff member occur. (350-word maximum)

Click or tap here to enter text.

**HEALTH AND SAFETY CONSIDERATIONS FOR THE PROJECT**

**[**Click or tap here to enter text.**]** Initial *if in agreement*

I understand and agree that any activities associated with my proposed project must adhere to university policies regarding COVID guidelines, restrictions and other health and safety protocols.

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Grant Project Coordinator Dean/VP