How to access Compliance Assist!

1. COPY and PASTE the link into a browser (do not just click the link):
   https://towson.compliance-assist.com

Or visit the Assessment website:

The Office of Assessment within the Division of Academic Affairs coordinates Towson University's assessment process focusing on student learning outcomes. Assessment of student learning occurs at the course, program and institutional levels and encompasses academic and co-curricular activities.

2. Enter your Towson username and password

Office of Assessment

Updated on July 2013
3 Your name appears in the upper right-hand corner. On the body of the dash you will see two links, Planning and Gallery. Click on Planning.

4 After clicking on Planning, your home page will appear with some announcements.
5 Click on “Institution” in the top first horizontal menu, then click on “Dptm Unit Outcomes” in the second horizontal menu. Look for your specific “unit”. Your will only see “New Item” under your unit.

Note: If you are looking for Student Learning Outcomes (Academic Programs and Core Courses) Click on “Student Learning Outcomes”, then Click on “Edit Filter” and select “All” years. Look for your specific “unit”.

Office of Assessment
Updated on July 2013
**First Horizontal Gray Menu**

This menu refers to 4 sites: Home, My Dashboard, Institution, and Reports.

**Home** includes recent announcements.

**My Dashboard** lists all information you have granted permission to access, review, create or edit. Information are listed by role, for example: Reviewer, Department Assessment, Program Assessment, or Core Course Assessment.

**Institution** displays the full organizational structure where users view public information that is outside of their home department(s). All organizational units (e.g. divisions, colleges, departments, programs, core courses, etc.) are visible within the organizational structure. Editing permissions are limited to the roles assigned to each user.

**Reports** include standard reports available for users. (No currently used)

---

**Second Horizontal Menu**

Information in Compliance Assist system is grouped by type of data collected. This Menu shows 6 different groups: 2016 Strategic Plan, Dpmt/Unit Outcomes, Other Learning Outcome Link, Student Learning Outcomes, Example Data Type, and Master Items.

**2020 Strategic Plan** includes the University Strategic Plan and the strategic plans of each division.

**Dpmt/Unit Outcomes** includes the outcomes for non-academic units.

**Other Learning Outcome Link** includes the broader associations for student learning outcomes data collection such as Middle States, MHEC, TU Mission Learning Outcomes, and University Core categories.

**Student Learning Outcomes** includes student learning outcomes for each academic program and each core course. Select only Core Overview and/or Core Results to filter course assessment data, Or Program Overview and/or Program Results to filter program assessment data.

**Example Data Type** includes examples of the system functionality.

**Master items** (No currently used).
6 By clicking on the plus icon, the organizational structure expands and shows units assigned to each division.
The right panel shows assessment data entered for course, program and department. By clicking on New Item, you will be able to create a new learning outcome, and edit the information in there. Editing permissions are limited to the roles assigned to each user.