

# Adventure Pursuits

## Challenge Course Supervisor Job Description



Campus Recreation Services consists of six program areas: Adventure Pursuits, Aquatics, Fitness, Informal Recreation, Intramural Sports, and Sport Clubs. Over 165 students are employed with CRS in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, to supervisory and management positions. Consideration for employment is based on the review of a completed CRS job application and interview, and may vary based upon position and program area.

**Supervisor:** Coordinator of Adventure Pursuits

### Supervisor Position Description

Supervisors are responsible for the overall supervision of their program areas which includes supervising specific programs, the Challenge Course, and/or entry level staff. This position requires critical thinking skills and the ability to work independently. Supervisors must work constructively and collaborate with other CRS program areas. Supervisors are expected to maintain an awareness of potential problems while creating a warm and welcoming atmosphere in their particular program area.

### Specific Responsibilities

- Enforce Adventure Pursuits' policies through existing procedures
- Research information pertaining to Adventure Pursuits
- Seek continuing education in activities and information
- Plan and recruit volunteers for the Glen Beautification Day
- Develop the Challenge Course staff training manual
- Train student staff on all Challenge Course initiatives
- Plan and assist with Challenge Course programming and special events
- Develop and maintain operational procedures and policies for the Challenge Course
- Maintain course, elements, equipment, and storage facility down at the Glen Woods
- Plan and oversee all Challenge Course special events
- Supervise Challenge Course student staff
- Assist in hiring of new student staff
- Responsible for marketing and promoting all Challenge Course programs and events

### Minimum Qualifications

- Must interact well with people
- A positive attitude toward the University and its constituents
- Working knowledge of all Adventure Pursuits program areas and Campus Recreation Services' policies
- Working knowledge and experience in adventure education field
- Trained Campus Recreation facilitator