

# Adventure Pursuits

## Climbing Gym Supervisor Job Description



Campus Recreation Services consists of six program areas: Adventure Pursuits, Aquatics, Fitness, Informal Recreation, Intramural Sports, and Sport Clubs. Over 165 students are employed with CRS in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, to supervisory and management positions. Consideration for employment is based on the review of a completed CRS job application and interview, and may vary based upon position and program area.

**Supervisor:** Coordinator of Adventure Pursuits

### Supervisor Position Description

Supervisors are responsible for the overall supervision of their program areas which includes supervising specific programs, the facility, and/or entry level staff. This position requires critical thinking skills and the ability to work independently. Supervisors must work constructively and collaborate with other CRS program areas. Supervisors are expected to maintain an awareness of potential problems while creating a warm and welcoming atmosphere in their particular program area.

### Specific Responsibilities

- Observe climbing and gym activities and enforce the Climbing Wall Safety Policies
- Enrich participants' experiences by meeting and greeting them on the floor, giving them advice on a climb, or introducing them to an appropriate clinic / Outdoor Trip
- Manage floor staff: call late employees; encourage good work attitudes by setting a good example; document "late" and "no shows" in the Communications Log and e-mail the Coordinator of Adventure Pursuits
- Make sure the staff members are arriving on time, signing in, and completing time sheets
- Open and close the climbing gym, see that the floor staff completes the assigned duties, and all daily tasks have been completed
- Show and give respect to everyone within the University community
- Assist in the running of staff development clinics as well as belay clinics for students
- Ensure the mental and physical safety for everyone in the gym

### Minimum Qualifications

- Must have strong knowledge of the sports of climbing and its equipment
- Must be able to make decisions for everyday and emergency situations
- Working knowledge of the Climbing Gym and Campus Recreation Services' policies
- Must have strong communication and organizational skills
- To be able to pass the belay test and lead certification test at the climbing gym prior to the first day of work