

(Revised 04/2004)

BUSINESS ADMINISTRATION: 1999/2000 Catalog Advising Form

STUDENT: _____

SID#: _____

DATE: _____

Transfer Evaluation: Final _____ Preliminary _____ to be updated by admissions: _____
 Additional information from: Student _____ / Admissions _____ / Official _____ / Unofficial _____ / SIS _____
 Pending: Courses(s) not posted: _____
If Transfer Package is pending or courses are not included on the Transfer Evaluation, it is the student's responsibility to inform the advisor of any changes to the evaluation.

KEY: GRADE @ TU E = Enrolled N = Need P = Petition T = Transfer Tw\D = Transfer W\D" V = Validation required

General Education Requirements (GenEds)

Transfer Package:

- Granted: Complete GenEds for Package _____
 None: Complete the following GenEds:

Category I: SKILLS for LIBERAL LEARNING (1 in each)

- _____ I.A. ENGL 102/190 (with grade of "C" or higher)
 _____ I.B. Using Info. COSC 111 _____
 _____ I.C. College MATH _____
 _____ I.D. Adv. Composition _____
 (with "C" or higher)
 _____ I.E. Creativity & Creative Dev. _____

Category II: CONTEXTS for LIBERAL LEARNING

II.A. SCIENTIFIC INQUIRY

1. Biological & Physical Sciences (2 courses)
 _____ Lab course: _____ # cr. (4) _____
 _____ # cr. _____
 # credits = _____
 2. Science, Technology & Modern Society (1)
 _____ (Waived if II.A.1.> 7 credits)

II.B. AMERICAN EXPERIENCE (1 course in each)

1. Arts & Humanities _____
 2. Soc. & Behavioral Sciences _____
 3. Contemporary Issues _____

II.C. WESTERN HERITAGE (1 course in each)

1. Arts & Humanities (different than II.B.1) _____
 2. Soc. & Behav. Sciences (different than II.B.2) _____
 3. Cultural Plurality & Diversity _____

II.D. GLOBAL AWARENESS (1)

1. _____

CBE CORE

A. Lower-Level Prerequisite Courses

1. ACCT 201/211 Accounting Prin I _____
 2. ACCT 202/212 Accounting Prin II _____
 3. COSC 111 Infor & Tech for Bus or CIS 115 _____
 4. ECON 201/203 Microeconomic Prin _____
 5. ECON 202/204 Macroeconomic Prin _____
 6. LEGL 225 Legal Env of Bus _____
 7. ECON 205 or MATH 231 Statistics _____
 8. MNGT 363 (263) Decision Sciences _____
 Or
 ECON 306 Stats For bus & Econ II _____
 Eligible QPA > = 2.0: _____ Credits > = 60: _____

B. Upper-Level Core Requirements

9. CBEC/BUSX 301 "CORNERSTONE" * _____
 10. ECON 305 Survey of Int'l Economics _____
 11. FIN 331 Prin of Financial Mngt * _____
 12. MKTG 341 Prin of Marketing _____
 13. MNGT 355 (375) Intro to Int'l Business _____
 14. MNGT 361 Mngt & Org Theory _____
 15. MNGT 365 Production & Ops Mngt _____
 16. MNGT 337 (437) Infor Technology _____
 17. CBEC/BUSX 460 Professional Experience* _____
 18. MNGT 482 Bus Env & Public Policy _____
 19. MNGT 481 Bus Strategy & Policy _____

* Special Permit required

Petition to have the following transfer courses evaluated (See 1. on Side B): _____

Please review this form carefully (see side B)
BRING THIS FORM WITH YOU WHEN YOU MEET WITH YOUR ADVISOR.

AREAS OF STUDY (15 credits)

- | | |
|--------------------------|----------------------|
| - Economics | - Management |
| - Finance | - Marketing |
| - International Business | - CBE Individualized |

Courses:

To be taken:

- | | |
|-----------|-------|
| 1.) _____ | _____ |
| 2.) _____ | _____ |
| 3.) _____ | _____ |
| 4.) _____ | _____ |
| 5.) _____ | _____ |

Graduation Credit Requirements:

120 total: Earned _____ Enrolled _____ Need _____

Recommended courses for Fall/Spring semester:

Your Faculty Advisor is _____

Office: _____ Phone: _____

ADVISOR SIGNATURE: _____

- Petition to Evaluate the Course Equivalency of a Transfer Course:** Submit a "Petition for Acceptance of Transfer Credits" form (only used for CBE courses) to the CBE Student Center, ST112. Provide a course description from the transfer institution for evaluation. (details on the form)
- Transfer with a "D":** A grade of "C" (2.0 QPA) or higher must be earned in all courses required for the major. Repeat the course at Towson for a grade of "C" or higher. An additional 3 credits will be required for graduation (i.e., a minimum of 123) to replace the duplication of the transfer course.
- Validation Required:** Validation means that the course taken as lower-level at a community college or four-year college cannot transfer to TU as upper-level credits (e.g., if you transferred a lower-level Principles of Marketing course, it appears as MKTGT41 instead of MKTG341 on your TU transcript.)

To Validate: Complete a specified course in the same discipline with a minimum grade of "C" or grade equivalent of 2.0. For example, after you earn a "C" or higher in MKTG445 (MKTG341 is the prerequisite for MKTG445), you will have validated the transferred lower-level marketing course.

Do NOT register for TU's MKTG341 if you have completed MKTGT41 with a grade of "C" or higher. You must validate the course, not repeat it. The same policy applies to MNGTT61 for MNGT361, and MNGTT81 for MNGT381. If you complete the course at Towson, it will be considered a **duplication of transfer credit** and you will need an additional 3 credits for graduation (i.e, a minimum of 123.)
- Transfer Credit Policy:** Transfer students must complete at least 30 hours of upper-level credits in CBEC/BUSX, FIN, MKTG, and MNGT at Towson for the BUAD major.
Only "**one**" (1) Transfer course will be accepted for the Area of Study (a concentration/Track).
- Course Requirements:** BUAD major who does not meet the 2.0 QPA or completes the lower-level core requirements, and enrolls in an upper-level BUAD (CBEC/BUSX, FIN, MKTG, or MNGT) course without written approval by his/her advisor, will be disenrolled from the course.

BUSINESS ADMINISTRATION (BUAD) MAJOR REQUIREMENTS Complete A., B. & C. with a grade of "C" or higher (a grade equivalent of 2.00).

(A.) CBE Lower-Level Prerequisite Courses				(B.) CBE Upper-Level Core Requirements	
1. ACCT 201/211	3. COSC 111(I.B)	5. ECON 202/204 (II.B.2)	7. ECON 205 or MATH 231	1. CBEC/BUSX 301	6. MNGT 355 or 375
2. ACCT 202/212	4. ECON 201/203	6. LEGL 225	8. MNGT 363 Or ECON 306	2. ECON 305	7. MNGT 365
<u>Requirements for Continuation of the BUAD Major:</u>					
1. Completed ALL of the CBE Lower-Level Prerequisite Courses with a grade of "C" or higher.		3. CBEC301 with a grade of "C" or higher.		3. FIN 331	
2. Good academic standing.				4. MKTG 341	
				5. MNGT 361	
				9. CBEC/BUSX 460	
				10. MNGT 482	
				11. MNGT 481	
(C.) SPECIALIZATIONS					
BUSINESS ADMINISTRATION: ECONOMICS ECONOMICS TRACK (15 credits) ECON 309 ECON310 ECON313 <i>Two (2) ECON upper-level electives:</i> Recommended as one (1) elective: ECON 409 NOTE: ECON 497 <u>cannot</u> count as an elective		BUSINESS ADMINISTRATION: INT'L BUSINESS INT'L BUSINESS TRACK (15 credits) FIN 435 MKTG 445 MNGT 438 <i>Select two (2) courses from:</i> ECON 323, 325, 421, 423 FIN 430, MKTG 441		BUSINESS ADMINISTRATION: MANAGEMENT MANAGEMENT OVERVIEW (15 credits) MNGT 381 MNGT 421 MNGT 443 <i>Select two (2) from the following:</i> MNGT 419, 423, 425, 433, 438, 451, 453, 455, 461, 463, 470-479, 491, 495, 497, 498 Human Resource Management (15 credits) MNGT 381 MNGT 441 <u>or</u> MNGT 443 <i>Select three (3) courses from the following:</i> MNGT 421, 433, 451, 453, 463, 465, or PSYC 327	
BUSINESS ADMINISTRATION: FINANCE FINANCIAL MANAGEMENT (15 credits) FIN 332 FIN 430 FIN 439 FIN 333 FIN 435		BUSINESS ADMINISTRATION: CBE INDIVIDUALIZED LEGAL STUDIES (15 credits) LEGL 226 <i>Select four (4) courses from</i> LEGL 325, 326, 470-479, MCOM 350, HLTH 441, POSC 209, 418		BUSINESS ADMINISTRATION: MARKETING MARKETING OVERVIEW (15 credits) MKTG 425 MKTG 441 MKTG 485 <i>Select two (2) courses from the following:</i> MKTG 345, 347, 349, 351, 355, 357, 361, 371, 411, 442, 445, 470-479, 497	