

Admission to the e-Business (EBUS) Major and Combined Majors

Read the following information carefully before completing the application on Side B.

Admission to the e-Business (EBUS) Major Policies:

- Admission to Towson University (TU) does not guarantee admission to the e-Business (EBUS) major.
- Students are designated as “pre-e-Business” (PEBU) until admitted into the EBUS major.
If you are not PEBU, change your major online at <http://www.towson.edu/registrar/changingmajor.asp> before submitting the completed application.
- PEBU students are not eligible to enroll in upper-level CBE courses unless they have received an “accepted” or a “pending” admission email or special permission in writing from the Chairperson of the e-Business & Technology Management Department.
- PEBU students may only repeat TWO of the Lower-level Core courses, of which only one may be repeated for a third time. Before making a third attempt of a course, approval must be received from Academic Standards. Submit a Third Attempt of a Course Petition available from http://www.towson.edu/registrar/Forms/documents/Third_Attempt_form.pdf

Requirements for Admission to the e-Business (EBUS) major:

- A. Admitted to TU as a degree-seeking student.
- B. A minimum **TU GPA of 2.00** for all TU coursework. (Exception: New transfers, who have not earned credits at TU.)
- C. A minimum **grade equivalent of 2.00 or higher** (“C” grade) in **each** of the following:
Lower-Level CBE Core courses:
 1. ACCT 201/211 Principles of Accounting I
 2. ACCT 202/212 Principles of Accounting II
 3. ECON 201/203 Microeconomics
 4. ECON 202/204 Macroeconomics
 5. LEGL 225 Legal Environment of Business
 6. ECON 205 Statistics for Business and Economics I **or** MATH 231/233 Basic Statistics
 7. COSC 111/112 Information and Technology for Business [CIS 115 accepted as substitute.] **or** Computer Proficiency Exam (required beginning with the 2008/09 catalog)
- D. **Minimum cumulative Quality Point Average (QPA) of**
 - **2.40** for ALL seven Lower-level CBE Core courses for **2001/02 and 2002/03** catalogs, or
 - **2.70** for ALL seven Lower-level CBE Core courses for **2003/04 to 2007/08** catalogs.
 - **2.70** for the six Lower-level CBE Core courses and Pass (minimum of a 70%) the Computer Proficiency Exam (CPE) beginning with the **2008/09** catalog.

Application Procedure:

(YOU ONLY NEED TO APPLY ONCE. We will review your application at the end of every term you are enrolled.)

Submit the following form to Office of Student Academic Services, Stephens Hall 301

1. A completed “Application for Admission to the e-Business (EBUS) Major” (see side B.)
2. A copy of your Degree Progress Report (*available on TU Online Services*).
3. Copies of accepted “Petitions for Acceptance of Transfer Credits” (if applicable)

Notification of Eligibility for Admission Status:

After an evaluation of your admission application, you will receive an email notifying you of your eligibility status. Your status determines whether you are eligible to register for any upper-level (300-400) CBE (BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, and MNGT) course.

Eligible to register for upper-level CBE courses provided has the class standing prerequisite for the course:

- **Accepted** – has completed all EBUS admission requirements. Congratulations!
- **Pending** – has at least a 2.00 TU GPA, and has at least a 2.70 QPA in the Lower Level Core Courses, and is enrolled in the last Lower-Level Core course(s).

NOT Eligible to register for any upper-level CBE course:

- **Denied** – has completed the Lower-Level Core courses but does not have a TU GPA of 2.00 or does not have a QPA of 2.70.
- **Ineligible** – has not completed all the Lower-Level Core courses.

Questions or a request for an exception to register in an upper-level CBE course must be sent in reply to the “Denied” or “Ineligible” email from the Department of e-Business & Technology Management. Exceptions to take an upper-level CBE course concurrent with repeating a lower-level Core course will be considered if you have at least a 2.60 QPA and a 3.00 TU GPA.

I acknowledge that I have carefully read and understand the above information.

Applicant's Signature:

Date:

Application for Admission to the e-Business Major and Combined Majors

Please complete and submit this form along with your current **Degree Progress Report** (available on TU Online Services) to Office of Student Academic Services – Stephens Hall 301 for approval.

Note: APPLICATION WILL BE DENIED IF NOT FILLED OUT COMPLETELY

Applying for Admission for (**check one**): Fall ___ Spring ___ Summer ___.

Name: _____ TU ID #: _____ Date: _____
Please PRINT

TU E-mail Address: _____ Phone #: _____

Mailing Address: _____

Intended Major/Combined Major (check one):
 EBUS major EBUS/CIS Combined Major (XCIEB) EBUS/BUAD (Marketing) Combined Major (XEBBA)

Admission Requirements:

Catalog Year: (e.g., 2003/04) 20___ /0___	Total Credits: _____	Currently Enrolled Credits: _____	Transferred Credits: _____
TU QPA: <i>Must be 2.0 or higher</i> _____	Admitted to TU as Degree-Seeking: Yes _____ No _____	# of GenEds Complete (1-15) _____	

Write your grades for each of the lower-level core prerequisite courses and calculate the overall QPA for the courses using the scale and table below. A "C" grade or higher is required for each course.

Lower-Level Core Prerequisites:					
Course	Enter "T" if Transfer	Write Grade or "ENR" for Enrolled	Quality Points (QPTS)	X Credits (column A)	= Total Qpts (column B)
ACCT 201/211				X	=
ACCT 202/212				X	=
COSC 111/112 or CIS 115 (catalogs prior to 2008-09)				X	=
Computer Proficiency Exam (2008-09 or later catalog)		Date Passed:			
ECON 201/203				X	=
ECON 202/204				X	=
ECON 205 or MATH 231/233				X	=
LEGL 225				X	=
<i>Sum Columns A and B</i>				=	=
Cumulative QPA in Core Prerequisites * (Divide results of Column B by results of Column A)				=	B/A

Quality Point scale	
Grade	QPTS
A =	4.00
A- =	3.67
B+ =	3.33
B =	3.00
B- =	2.67
C+ =	2.33
C =	2.00

CBE QPA online calculator:
http://www.towson.edu/cbe/student_resources/advising/qpa.asp

For Office Use Only

____ Approved by _____

____ Pending

____ Denied

____ Ineligible

Date: _____

Notes: _____

- * The required cumulative QPA of the prerequisite courses depends on your catalog year:
- A 2001/02 or 2002/03 Catalog requires a minimum of 2.4 QPA
 - Catalog beginning 2003/04 requires a 2.7 QPA
 - Beginning with the 2008/09 catalog, the **C**omputer **P**roficiency **E**xam must be passed.

_____ I have met all requirements for admission to the EBUS major/combined major.

Signature of Applicant _____ Date: _____