January 2013

Dear MAT Student:

In the MAT office we are always looking to streamline communications with our students. In order to continue these efforts, we communicate with our students exclusively through the Towson University email account.

Many of you currently have personal email accounts set up with Hotmail, Yahoo, Gmail, etc. These services use filters to control bulk email, and in doing so sometimes block messages from our office. Therefore, we send emails exclusively to your Towson University email account. If you have not yet set up your Towson account, please do so now at http://students.towson.edu. Then send an email to MAT Administrative Assistant, Dale Schmertzler, at dschmertzler@towson.edu to inform her of the update.

**Forwarding emails from your Towson account to another address is not a complete solution. The MAT office shares no responsibility in any notification you missed due to your use of another emailing system.** Notice of course cancellations, class schedule adjustments, important upcoming dates and deadlines, upcoming events, MAT newsletters, scholarship opportunities and other notices from our office will be communicated to you through your Towson email account.

The Current Students page of the MAT website is another important resource for program information. Stored on this site you will find:

- Contact information for your advisor
- Important announcements and upcoming deadlines
- The MAT Frequently Asked Questions (FAQ) sheet which contains details about documentation of content course work, the criminal background check, the speech and hearing screening, etc.
- The field experience evaluation form
- MAT newsletters
- Scholarship information and links to information on the PRAXIS II

Please check the website regularly for important updates:
http://www.towson.edu/coe/mat/

You are held responsible for the information sent to your Towson email account and also for the information posted on the Current Students page of the MAT website.

I hope this process will further improve communication between the MAT office and our students. If you have any questions, please do not hesitate to contact us.

Thanks!

MAT Program
410-704-5388
mat@towson.edu

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