



Health Care Management Internship Interview Form

_____ has concluded an interview with me regarding possible placement in my organization as an Intern for the _____ semester. This placement will be: _____ Acceptable _____ Unacceptable

Agreement if placement is acceptable:

I understand that full-semester Interns are expected to work a minimum of 450-500 hours during the semester at the Health Care Organization (matching the normal full-time worker's hours at a given placement). The initial plan is to have this Intern work the following schedule:

(hours/days, including likely evenings and/or weekend activities)

I agree to promptly notify the Program Director if these hours/days need to change.

Preceptor Signature

Date

Intern Signature

Date

Organization

Return to:

Susan Casciani, MSHA, MBA, FACHE

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