HONORS COLLEGE SUMMER STUDY ABROAD EXPERIENCE
PROPOSAL FORM

Faculty Name: _____

Department: _____

Email: _____ Phone: _____

Academic Department or Program: _____

Tentative Title of Course, Level, and Gen Ed Category: _____

_____

Please attach with this form a statement of your plans for the course which includes:

1. Clear statement of course objective(s)/goals.
2. Description of how the course will be structured (e.g., major themes, topics).
3. Teaching strategies to be employed (e.g., discussion, groupwork, debate).
4. Essential readings, texts and course materials (primary source readings preferred).
5. Requirements and means of evaluation (please be specific; writing is required).
6. Special activities.

Procedure for submitting an Honors College Study Abroad Proposal:

1. After completing the proposal, you may submit a hardcopy to Dean, Honors College, Stephens Hall, Room 302. **Please note that no proposal will be considered unless it has been approved by your Department Chair and College Dean.**
2. The proposal will be reviewed by the Dean of the Honors College and the Director of Study Abroad, and questions concerning the proposal will be addressed.
3. If the proposal is accepted, you will be notified by the Dean of the Honors College.

_____

Faculty

_____

Department Chair
(Note: By signing this, you are agreeing to allow the possibility of the faculty member to teach a preparatory course.)

_____

College Dean

Please return to: **Dean, The Honors College**
Stephens Hall, Room 302