

# NURSING APPLICATION INSTRUCTIONS

Please submit with application

**\*\*STUDENTS ARE ELIGIBLE TO APPLY FOR ADMISSION TO THE NURSING MAJOR AFTER THEY HAVE COMPLETED A MINIMUM OF 42 UNDERGRADUATE CREDITS, INCLUDING AT LEAST FOUR PREREQUISITE LABORATORY SCIENCE COURSES AND ENGL 102. A MINIMUM CUMULATIVE GPA OF 2.50 IS REQUIRED.**

**ALL APPLICATION MATERIALS MUST BE POSTMARKED BY THE APPLICATION DEADLINE. INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED FOR ADMISSION.**

January 15<sup>th</sup> = Fall Semester

August 15<sup>th</sup> = Spring Semester

## **If you:**

- Have more than 1 grade below a 2.00 (C), or
- Have repeated more than 2 courses, or
- Have any college course work older than 10 years

## **Then:**

You do not meet the admissions criteria and will need to follow the guidelines under the Individual Admissions Policy (on the back).

## **Please indicate completion of each item by checking the corresponding box:**

- Part 1: Nursing Application Form
- Part 2: Nursing Application - Prerequisite Form – you **MUST** fill this out!
- Official Transcripts** from **all** colleges or universities attended must accompany your Nursing Application Form. Unofficial copies or copies from any other University department will not be accepted.
- Copies of catalog descriptions for all prerequisite courses taken out-of-state  
(*You can often access college catalogs online from your college website*)
- Implications of Criminal Convictions Form, signed and dated
- Transfer students **must** apply to both Towson University and the Nursing Department. Please note there are two required applications with two separate deadlines. Please submit a Towson University application along with **separate official transcripts** to the Undergraduate Admissions Office. *It is recommended that Transfer applicants apply to Towson before the Nursing application deadlines.*
- Second Bachelor students who are **not** intending to complete prerequisite courses at Towson University **must** wait until they are accepted into the Nursing Program to complete the on-line 2nd Bachelor's application (<http://wwwnew.towson.edu/main/admissions/secondbachelor/applyonline.asp>)

***I am responsible for submitting all application materials before the deadline dates indicated above.***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***If you*** have more than 1 grade below a 2.00 (C), have repeated more than 2 courses, or have course work more than 10 years old, **Please fill out the other side!!!**

**INDIVIDUAL ADMISSIONS POLICY**  
***(only for those who do NOT meet admissions requirements)***  
**please return form with application**

Applicants **MUST** apply for admission under the Individual Admissions Policy if they **do not** meet the nursing admissions criteria:

- 1. Only ONE grade below a 2.00 (C) in ALL general education courses or prerequisite courses**
- 2. No more than two courses may be repeated**
- 3. Coursework must be completed within the last 10 years**

Applicants who do not meet the admissions criteria may still be considered for admission under the Individual Admissions Policy. To be considered, the individual must demonstrate the ability to be successful in a rigorous academic curriculum through a recent strong academic performance in relevant course work. Applicants who wish to be considered under this policy must submit, with the application, supporting materials making a *specific, personalized case* of why the applicant deserves acceptance into a *rigorous academic program*. Submitted materials should include:

- ◆ A *typed* and *signed* written request for consideration, which is a formal statement asking for consideration to be accepted into the nursing program.
- ◆ *Two* letters of recommendation, *typed* on **letterhead** and *signed*, from a professor or academic advisor. Students are encouraged to submit a 3<sup>rd</sup> letter from a boss or supervisor, but the first two **MUST** be academic references!
- ◆ A personal statement with supporting materials explaining why the applicant deserves special consideration, why his or her qualifications do not meet stated criteria, and why a career in nursing is a life goal for him or her. This **MUST** also be *typed* and *signed* by the student.

**Materials submitted should contain *very specific and compelling information* to warrant special consideration.**

**INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED FOR ADMISSION!**

The following information must be included in **ONE** application package:

- Part 1: Nursing Application Form
- Part 2: Nursing Application - Prerequisite Form
- Official Transcripts from **all colleges or universities attended**
- Copies of course descriptions for all prerequisite courses taken out-of-state
- Written Request For Consideration
- Personal Statement
- Two Recommendation Letters Completed by
  - #1: Professor or academic advisor
  - #2: Professor or academic advisor
- All Recommendation Letters are in **sealed envelopes** and have been **signed** by the recommender **across the seal of the envelope**
- Implications of Criminal Convictions Form, signed and dated
- I have also submitted a separate Towson University application and **separate official transcripts** to the Admissions Office (this only applies to Transfer Students).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***If you*** have more than 1 grade below a 2.00 (C), have repeated more than 2 courses, or have course work more than 10 years old, **DO NOT** submit your application **WITHOUT** these materials!!

**DEPARTMENT OF NURSING**
**Application for Admission: Nursing Major - Part I**

Indicate the program location and semester in which you are applying. Please choose **ONE** location.

**Towson University-Main Campus**  
Towson, Maryland

**Towson University-USM Hagerstown Center**  
Hagerstown, Maryland

Fall/Spring \_\_\_\_\_ Year \_\_\_\_\_

Fall/Spring \_\_\_\_\_ Year \_\_\_\_\_

**January 15** is the deadline for entrance into the Fall semester

**August 15** is the deadline for entrance into the Spring semester

**General Data**

Name \_\_\_\_\_  
Last First Middle Previous

Address (permanent) \_\_\_\_\_  
\_\_\_\_\_

Address (temporary) \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_ Additional Telephone # \_\_\_\_\_

Social Security # \_\_\_\_\_ E-mail \_\_\_\_\_

**Education**

Colleges/Universities Attended	City & State	Year Graduated or Dates Attended	Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever applied to the Nursing Major at Towson University?  Yes (when? \_\_\_\_\_)  No

Are you *currently* a registered nurse (RN)?  Yes  No

- ❖ Students are only eligible to apply for admission into the Nursing Program if they have completed a minimum of **42 undergraduate units, including at least four laboratory science prerequisites and ENGL 102. A minimum cumulative GPA of 2.50 is required.**
- ❖ Transfer students **must** apply to both the University and the Nursing Department. Please be aware of both deadlines.
- ❖ Second Bachelor students **must** apply to the University **after** being accepted into the Nursing Program.
- ❖ Official Transcripts from **ALL** colleges/universities **must** accompany your application to the Nursing Department. This is in addition to any requests in the University admissions process.
- ❖ Copies of catalog descriptions for all prerequisite courses taken out-of-state **must** accompany this application.

## Application for Admission: Nursing Major - Part II

Towson University Department of Nursing

Nursing Major Prerequisites

Students are only eligible to apply for admission into the Nursing Program if they have completed a minimum of 42 undergraduate units, including at least four laboratory science prerequisites and ENGL 102. A minimum cumulative GPA of 2.50 is required. Listed below are the twelve prerequisite courses that must be completed successfully before beginning the Nursing Major. It is recommended these courses be completed within the past ten years. Furnish the information requested for all course work, indicating whether you have completed or are currently taking the course. Attach course descriptions for all prerequisites completed at out-of-state institutions.

Towson University Course	Course Title & Number	College/ University where taken	Date Completed	Credits	Grade	Staff use
<b>ENGL 102 Writing for a Liberal Education</b> (3 cr.) Learning the critical methods of liberal education by writing college-level prose about significant books in 4 areas: natural science, humanities, social sciences, and fine arts.						
<b>MATH 115 Basic Mathematics for the Sciences</b> (3cr.) Intended primarily for students in biology, natural sciences, environmental studies, medical technology, and nursing. Functions & equations: linear, quadratic, exponential, & trigonometric. Applications of concepts and skills to the life and physical sciences are stressed. Prerequisite: Two years of algebra or DVMT 110, and one year plane geometry. (Not open to students who have completed MATH 119). <b>*STATISTICS WILL NOT FULFILL THIS REQUIREMENT!</b>						
<b>SOCI 101 Introduction to Sociology</b> (3 cr.) Sociological concepts, theories, methods; a study of society and culture; the influence of the social environment on the individual behavior.						
<b>BIOL 190 Introductory Biology for Health Professionals</b> (4 cr.) An inquiry-based course intended to strengthen reasoning skills and provide a firm foundation in basic principles of biology (process of scientific investigation, cells, macromolecules, metabolism, DNA, genetics, evolution, and ecology). Intended for College of Health Professions majors who will take additional biology courses. Not for Biology major or minor credit. Not open to those who successfully completed BIOL110, BIOL 112, BIOL 115, or BIOL 201. A grade of 2.0 or better in this course is acceptable as prerequisite for BIOL 213 and BIOL315.						
<b>BIOL 213 Human Anatomy and Physiology I</b> (4cr.) Cell biology, histology, skeletal, muscular, and nervous systems. Average of 3 lab hours per week. <i>To receive Biology Major credit, Biology 214 must also be completed.</i> Prerequisites: BIOL 201 or BIOL 190.						
<b>BIOL 214 Human Anatomy and Physiology II</b> (4 cr.) Cardiovascular, respiratory, digestive, excretory, endocrine, and reproductive systems. Average 3 lab hours per week. <i>To receive Biology Major credit, Biology 213 must also be completed. Students who successfully completed BIOL 325 may not take this course without departmental approval.</i> Prerequisites: BIOL 213						

Towson University Course	Course Title & Number	College/ University where taken	Date Completed	Credits	Grade	Staff use
<p><b>BIOL 215 Foundations of Microbiology</b> (4 cr.) Pathogenesis of bacteria and viruses, their interactions with the human body, &amp; methods of treatment and prevention. Three lab hours per week. Recommended for Health Science Majors. Prerequisite: BIOL 190  <b>***OR***</b>  <b>BIOL 315 Medical Microbiology</b> (4 cr.) Pathogenesis of bacterial, viral, rickettsial and flungal diseases with emphasis on medically important bacteria and microbiological techniques. Recommended for students pursuing a career in medical sciences. Prerequisites: BIOL 190 or 201 &amp; CHEM 111 or 106 (may be taken concurrently). Either this course or BIOL 318 - but not both - may count toward Biology Major or M.S. degree in Biology.</p>						
<p><b>CHEM 105 Chemistry for Allied Health Professions I</b> (4 cr.) An introduction to the concepts of general chemistry, including states of matter, atomic structure and periodic table, molecular structure, chemical reactions, intermolecular forces, solutions, buffers and pH, and radioactivity. Lab includes data handling and chemical and instrumental techniques. This course may not be used as a prerequisite for the Chemistry Major program. Three lecture hours and one 3-hour lab. Prerequisite: MATH 115 or MATH 119 (either may be taken concurrently).</p>						
<p><b>CHEM 106 Chemistry for Allied Health Professions II</b> (4 cr.) An introduction to organic and biochemistry using a functional group approach; physical and chemical properties and typical reactions of organic compounds; composition and properties of lipids, carbohydrates, proteins, and nucleic acids, and the role of enzymes, vitamins, and hormones. The lab introduces the student to simple techniques of synthesis and analysis, including chromatographic and chemical methods. Three lecture hours and one 3-hour lab. Prerequisite: CHEM 105.</p>						
<p><b>PSYC 101 Introduction to Psychology</b> (3 cr.) Methods and principles. Attention to: measurement, experimentation, sensation, remembering, personality, adjustment, development, and individual differences.</p>						
<p><b>PSYC 203 Human Development</b> (3 cr.) Study of research and theories related to the overall development of the human throughout the life span with an emphasis on physical, cognitive, social and emotional dimensions. Prerequisite: PSYC 101 or 102</p>						
<p><b>HLTH 331 Nutrition for Health Professionals</b> (3 cr.) An in-depth study of chemical nature and utilization of nutrients; the composition, digestion, &amp; absorption of foods, and the normal nutritional requirements of the human body. The focus of the course is nutrition and health, and nutrition and disease. Prerequisite: CHEM 105 &amp; BIOL 190.</p>						

## Checklist for Applying

- I have included all required materials for the **Application for Admission to the Nursing Major**
- I have **fully** completed this entire application form
- I have included Official Transcripts from ALL colleges/universities that I have attended other than Towson University
- I have completed the prerequisite worksheet (application - part II). If any prerequisite courses were completed out-of-state, I have enclosed copies of course descriptions with this application.

*I verify that the above information is accurate and correct.*

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Please return completed application,  
postmarked by January 15 for Fall semester admission  
or August 15 for Spring semester admission, to:

**Ms. Brook Necker**  
**Admissions & Retention Coordinator**  
**Department of Nursing**  
**Towson University**  
**8000 York Road**  
**Towson, MD 21252-0001**

**(410) 704-4170**  
**bnecker@towson.edu**

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### FOR TU STAFF USE ONLY

Application Complete:  Yes  No

Prerequisite Worksheet Complete:  Yes  No

All Transcripts Received:  Yes  No

Course Descriptions Received (if applicable):  Yes  No

Admission to TU:  Yes  No

Admit Status: \_\_\_\_\_

Admitting GPA: \_\_\_\_\_

Intent Form Received:  Yes  No

Evaluator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NUR005D



Towson University Department of Nursing  
Notice of Possible Implications of Criminal Convictions

The laws in all states require that persons practicing nursing be licensed as a condition to performing the duties and responsibilities of the occupation. These laws generally permit a licensing board or agency to deny a license or to revoke, or suspend a license or to reprimand a licensee if they are convicted or plead guilty or nolo contendere to a felony or other specified crime. In the event you have a criminal record, the University urges that you timely inquire of the applicable state licensing authority of the effects if any, of your criminal record on eligibility for licensure before you make your decision to apply for or to accept admission to the University in the Nursing program.

The Nursing program also requires that you successfully complete certain clinical courses. These courses are generally offered at off-campus sites including hospitals or other institutional settings that are not part of the University. These clinical sites may require that you disclose whether you have a criminal record or that you submit to a criminal background investigation, as a condition of your participation in the clinical experience. The University shall have no obligation either to refund your tuition, or to otherwise accommodate you in the event your criminal record renders you ineligible to complete required clinical courses.

“I acknowledge that I have read the above paragraphs relating to the possible consequences of having a criminal record, and that I understand the effects a criminal record may have upon my eligibility to complete the requirements of my major and my eligibility for licensure.”

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_