

RESPONSIBILITIES OF STANDING COMMITTEES

1. Academic Standards Committee
 - a. To establish all policies governing the academic status of the undergraduate University student, such as classification, good standing, probation, graduation, grading system, and dismissal.
 - b. To interpret academic policies in marginal cases as requested by administrators and faculty.
 - c. To approve or disapprove appeals submitted by students for unusual or special programs in all academic sessions of the University, for parts of programs to be taken at other institutions, for any exceptions to the degree requirements because of unusual circumstances, and for reconsideration of any decisions made by the Committee.
 - d. To approve or disapprove departmental recommendations for granting credit toward a degree for relevant educational and professional experience completed prior to matriculation at the University.
 - e. To approve or disapprove all applications for readmission to the University.
 - f. To establish policies relating to any other academic standards of the University.
2. Admissions Committee
 - a. To establish policies regarding admission of undergraduate students.
 - b. To implement policies that will attract students through innovative admission programs and also serve to enhance the image of the University.
 - c. To establish policies that will implement goals reaffirming the commitments of the University, such as integration and academic excellence.
 - d. To establish policies under which students with special talents, but lacking certain requirements, may be admitted to the University.
 - e. To encourage studies relating to the quality of entering students, causes of failure, voluntary withdrawal, and similar concerns, which may be relevant to admissions policies.
 - f. To review and study research relating to the quality of entering students and to utilize the findings in establishing additional or revised admissions policies.
 - g. To review all cases referred to the Committee and to make recommendations to the Director of Admissions for consideration in making final decisions in specific situations.
3. Extended Programs Committee
 - a. To establish policies relating to Extended Programs, students, and faculty in collaboration with the Dean of Extended Programs.
 - b. To work in concert with other University committees and academic departments in reviewing policies and other matters affecting Extended Programs.
 - c. To evaluate periodically and make recommendations concerning existing Extended Programs.
 - d. To recommend new ideas for programming and promoting Extended Programs credit and non-credit, campus and extension center offerings.
4. Information Technology Committee
 - a. To establish policies affecting the use and development of academic computing and data communications network facilities that are not under the control of any academic department (or) college, including the academic use of the VAX and UNIX computers, data communications network, Internet facilities, and the open access computer laboratories that are managed by the Office of Computer and Network Services.
 - b. To monitor and evaluate the application of policies related to use of academic computing and data communication facilities.
 - c. To participate in the budget process for academic computing and data communications networking and technical and user support services by recommending the types and priorities for the expansion, acquisition, and/or retention of equipment, software, and services consistent with the long range direction and goals of academic programs and by recommending current year funding allocation priorities for acquisition and/or retention of equipment, software, and services.
 - d. To review the needs for academic computing and data communication facilities and develop strategies for the enhancement of computer and data communication facilities to meet the needs of long-range academic plans and to communicate those needs to the Office of Computer and Network Services and to the Library and Instructional Technology Committee.
 - e. To serve as advocate for University resources to support academic computing.
5. Intercollegiate Athletics Committee
 - a. To advise, oversee, and establish responsibilities for all areas of administration of the intercollegiate athletics program.
 - b. To insure that the athletics program is in philosophical compliance with the goals of the University.
 - c. To insure that all athletes conform to University, National Collegiate Athletics Association, and affiliated conference standards regarding normal progress toward a degree by requiring verification of academic eligibility from the Registrar or Faculty Athletics Representative at the beginning of each semester of each athlete's competitive season.
 - d. To affirm the University's commitment to compliance with all University, NCAA, and affiliated conference guidelines for recruiting by processing all alleged violations that come to its attention and reporting all alleged violations to the Director of Athletics for appropriate action.
 - e. To monitor, in conjunction with the Director of Athletics, adherence to University-mandated, NCAA, and affiliated conference standards of ethical conduct by all student-athletes, coaches, and other personnel connected with the intercollegiate athletics program.

- f. To determine, in conjunction with the Director of Athletics, in which sports the University will be represented, the level of emphasis of each represented sport, and the size of the competing squads.
 - g. To establish, in conjunction with the Director of Athletics, policies regarding the number and scheduling of contests, scheduling of practices, and other related matters.
 - h. To participate fully in budget preparation at the final stages, to recommend approval or disapproval to the Director of Athletics and/or the Vice President for Institutional Development, and to insure equitable competition by guaranteeing that adequate funding is granted to each sponsored sport in compliance with the approved degree of emphasis and all Title IX requirements.
 - i. To participate in interviewing candidates for the position of Director of Athletics and to cast one vote in the selection process.
 - j. To participate in all decisions related to governing and regulatory bodies and conference affiliations by the action of the Faculty Athletics Representative.
6. Library and Instructional Technology Committee
- a. To establish policies regarding the Library, Instructional Media Services, and the Center for Instructional Advancement and Technology.
 - b. To serve as an information channel between the Library, Media Services and the Center for Instructional Advancement and Technology and the faculty and students in the planning and development of programs and services to meet the needs of the University.
 - c. To act as an advocate for University resources to support the Library and Instructional Technologies collections and services.
 - d. To monitor, evaluate and promote Library, Media Services and University Teaching Initiative activities, and work with the staffs to promote the integration of library collections and media technology into the academic programs and to provide a forum for review and discussion of new development in instructional technologies (Motion 96/97.6). Media and Library Subcommittee.
7. Parents Association
- a. To review programming for parents of current Towson University students.
 - b. To support University activities where appropriate.
 - c. To present concerns of parents of current Towson University students to University administration.
 - d. To provide a support network for parents of current Towson University students.
8. Resource Planning and Advisory Committee
- a. To review, advise and recommend annual funding priorities.
 - b. To review, advise and recommend annual tuition and fee plan.
 - c. To review, advise and recommend amendments or modifications of the ten-year capital plan.
 - d. To review, advise and recommend changes to the fiscal policies of the University.
 - e. To review, advise and recommend funding priorities in the event of a financial crisis.
9. Sexual Assault Prevention and Response Committee
- a. To develop programs for students directed toward the prevention of sexual assaults and unwanted sex.
 - b. To develop informative programs for students directed toward their learning about certain precursors of sexual assault, such as stalking, hazing, harassment, relationship violence, and physical assault or fighting.
 - c. To develop and implement protocols to provide support services to anyone in the university community--students, faculty, or staff--who is a victim of sexual assault.
 - d. To consider including in those protocols support for students who are victims of unwanted sex.
10. Student Appeals Committee
- a. To consider grievances using procedures consistent with the Towson University Code of Student Conduct.
 - b. To render a decision on the basis of evidence presented.
 - c. To report the decision to the President of the University and to all parties to the grievance with notification of right of appeal (when appropriate).
 - d. To determine to which University officer or committee an alleged grievance should be referred for action. (Motion 98/99.21)
11. Student Financial Assistance Committee
- a. To establish policies governing the award of talent scholarships within the limits allowed by applicable law and by rules established by leagues, associations and other combinations of collegiate institutions to which the University has voluntarily agreed to adhere.
 - b. To work with appropriate University bodies to develop means for expending talent scholarship awards and for announcing such awards to the public.
 - c. To review, in association with the Division of Institutional Advancement, all new scholarship contributions to assure they conform to established guidelines for acceptance of scholarship monies by the University, its departments, offices, and organizations.
 - d. To coordinate all existing forms of scholarship aid available from University departments, offices, and organizations through the appropriate college/school and/or Name Scholarship Committees.
 - e. To award those scholarships assigned to the Committee and review the awarding of all other scholarships in concert with procedures specified for each scholarship.
12. Substance Education and Concerns Committee
- a. To coordinate all the University's efforts on alcohol, tobacco and other drugs.
 - b. To review policies.
 - c. To support programming.
 - d. To make recommendations to the University President and Vice President for Student Affairs.

13. Towson University Senate
 - a. The University Senate shall have authority in the following areas:
 1. Standards of admission to the University.
 2. Requirements for academic degrees, including the evaluation of proposals for new academic programs and significant changes in existing academic programs.
 3. Long-range academic planning, including the review of academic plans submitted to the Board of Trustees.
 4. Planning and development of campus physical facilities.
 5. The appointment of top administrative offices.
 6. Academic organizational structure of the University.
 7. Evaluation of faculty in the process of their appointment, promotion, salary recommendations, and recommendations for tenure status.
 8. Inter-collegiate competition.
 9. University calendar.
 10. The assignment of faculty office, teaching, and research space.
 11. Standards for educational and academic conduct and practice common to all elements of the University community.
 12. The protection of the rights and privileges guaranteed to elements of the University community as specified in the By-Laws of this constitution.
 13. The University honors programs.
 14. Those matters not previously specified by legislative enactment which the President shall choose to refer to the University Senate.
14. University Assessment Council
 - a. To serve as a consultant and advisory body to the Provost and the Assistant Vice President for Assessment on matters pertaining to the University assessment program.
 - b. To make recommendations to the Provost and/or a designated representative regarding the implementation of the University assessment program.
 - c. To make recommendations to the University Senate regarding policies pertaining to the University assessment program.
 - d. To conduct studies pertaining to assessment as initiated by the Council or requested by the University Senate or the Provost and to submit recommendations resulting from these studies to the Provost.
 - e. To assist the Provost in long-range planning for the improvement and enhancement of the University assessment program.
 - f. To receive requests for access to assessment information and to decide upon the disposition of such requests.
 - g. To assume responsibility for the further development of the University assessment program and for the data it generates during both the pilot period and the subsequent institutionalization of assessment.
15. University Commencement Committee
 - a. To coordinate all the University's efforts on commencement.
 - b. To review commencement policies and procedures.
 - c. To make recommendations to the University President and the Provost.
16. University Curriculum Committee
 - a. To approve all undergraduate programs of study.
 - b. To establish guidelines for defining particular degrees.
 - c. To approve new degree programs.
 - d. To determine disciplines and courses that may fulfill General University Requirements.
 - e. To establish University-wide guidelines and definitions concerning credits, level, prerequisites, types of courses, and special learning experiences.
 - f. To maintain the official University file of approved courses, programs, and credit experiences.
 - g. To develop policies, in cooperation with the Academic Standards Committee and the Admissions Committee, concerning transfer of credits from other institutions.
 - h. To approve all new courses and changes in existing courses by college or school curriculum committees.
 - i. To coordinate the efforts of departments and units involved in developing interdisciplinary programs.
 - j. To insure the accuracy of curricular information presented in University, college, school, and department publications.
 - k. To study the overall curriculum of the University and identify the areas where strengthening is needed and commission, if need be, studies to determine the feasibility of curriculum change.
 - l. To establish guidelines for major and minor requirements.
 - m. To oversee changes in courses required by majors that involve curriculum in more than one college or school.
 - n. To render decisions in matters of appeal from college or school curriculum committees.
 - o. To receive on a regular basis reports of action taken by college or school curriculum committees.