

Campus Recreation

Membership & Guest Services

How to Cancel Program Registrations

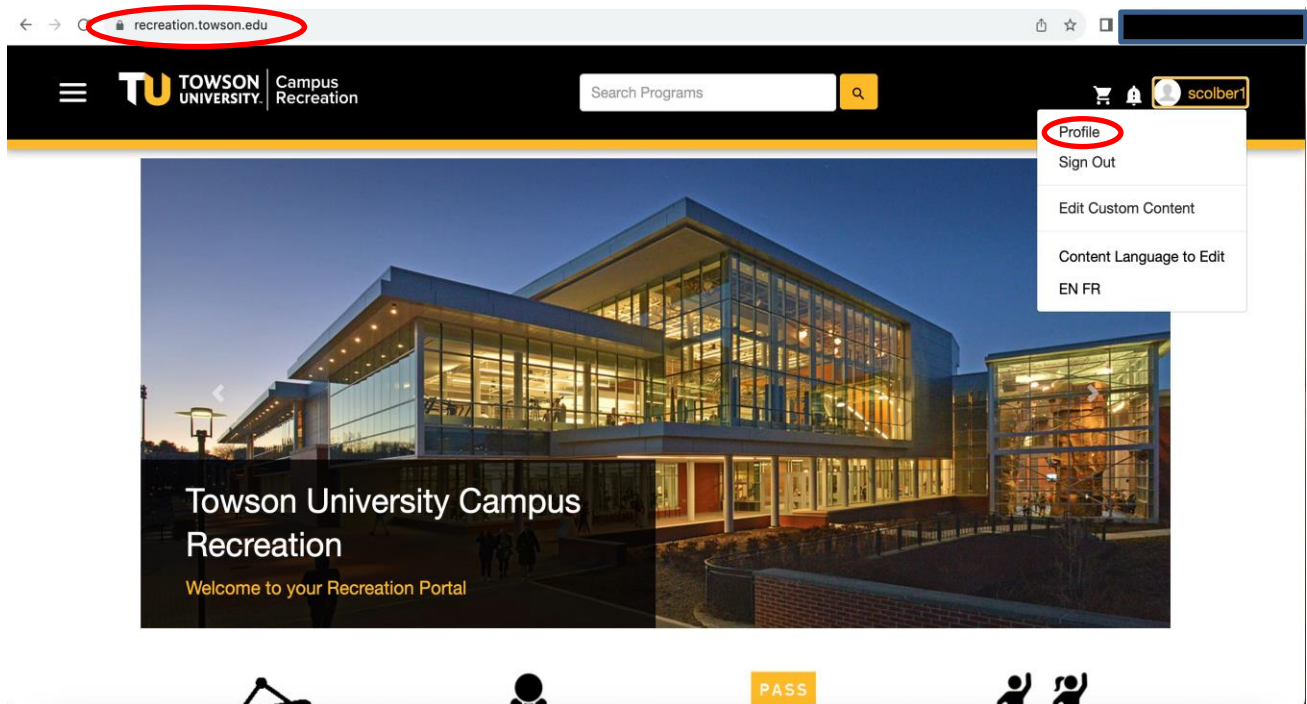


***Important Note - To cancel paid program registrations or inquire about a refund, please contact the program coordinator listed on your registration confirmation.**

To cancel a free, no-cost Program Registration, please refer to the steps below. If your plans change, please cancel your registration. Non-cancelled “no-shows” may result in loss of registration privileges. There are three ways to cancel free, no-cost program registrations and are described in more detail below.

On the Campus Rec Portal

1. Visit recreation.towson.edu
2. Click “Sign in” in the top right corner
3. Log in with your TU NetID and password
4. Click your username in the top right corner
5. Then click “Profile”
6. Click “Program Registrations” on the left side
7. Your list of upcoming registrations will appear
8. Select the three vertical dots that correspond with the registration you would like to cancel
9. Select “Cancel Registration”
10. Confirm cancellation



1) Visit recreation.towson.edu 2) Click “Sign in” in the top right corner 3) Log in with your TU NetID and password 4) Click your username in the top right corner 5) Then click “Profile”

TU TOWSON UNIVERSITY | Campus Recreation
 Search Programs
 scolber1
 Viewing as: Shannon Colbert
 Upcoming History
 You have 1 upcoming events. Sort by: Date
 GOING
 JAN 10 **Message Chair Reservation** ⋮
 2:00 - 2:30 PM
 Fitness Floor Level 2 - Recovery Zone
 Profile
Program Registrations
 Memberships
 Locker Services
 Towel Services
 Guest Passes
 Orders
 Invoices

6) Click "Program Registrations" on the left side 7) Your list of upcoming registrations will appear 8) Select the three vertical dots that correspond with the registration you would like to cancel

Upcoming History
 You have 1 upcoming events.
 GOING
 JAN 10 **Message Chair Reservation** ⋮
 2:00 - 2:30 PM
 Fitness Floor Level 2 - Recovery Zone
 Details
 View PDF
Cancel Registration
 Cancel Registration? ×
 Are you sure you no longer want to attend Message Chair Reservation?
 Cancel **Confirm**

9) Select "Cancel Registration" 10) Confirm cancellation

Via Phone

- Call Membership & Guest Services at 410-704-4061 during operating hours
- The Guest Services Attendant can help you cancel your registration

In Person

- Visit Membership & Guest Services during operating hours
- The Guest Services Attendant can help you cancel your registration

***Cancellations are not available on the TU Campus Rec mobile app!**