University Policies and Procedures

02-01.10 – POLICY ON PART-TIME TENURE-TRACK AND PART-TIME TENURED FACULTY

I. **Policy Statement:** This policy sets forth procedures for the appointment, promotion and granting of tenure to part-time tenure-track and part-time tenured faculty.

II. **Reason for Policy:** To implement USM Policy II-1.10, Policy on Part-time Tenure-track and Part-time Tenured Faculty (http://www.usmd.edu/regents/bylaws/SectionII/II110.html).

III. **Definitions:**

A. ART Policy means Towson University Policy 02-01.00, Towson University Policy on Appointment, Rank and Tenure of Faculty.

B. Mandatory Tenure Review Year means the year in which a part-time tenure-track faculty member is entitled to tenure review under this policy.

C. USM means University System of Maryland.

III. **Responsible Executive and Office:**

Responsible Executive: Provost and Executive Vice President for Academic and Student Affairs

Responsible Office: Office of the Provost

IV. **Entities Affected by this Policy:** Part-time tenure-track and part-time tenured faculty.

V. **Procedures:**

A. Towson University (“University”) may employ tenure-track and tenured faculty members on a part-time basis. In order to be considered tenure-track or to be granted tenure, a part-time faculty member’s commitment must be at least fifty percent (50%) time.

B. The procedures for appointment, promotion, granting of tenure, and termination set forth in the ART Policy, including the search process set
forth in Appendix 1 to the ART Policy, shall apply to part-time tenured and tenure-track faculty.

C. The Mandatory Tenure Review Year shall ordinarily be based upon the number of full-time equivalent years accrued by the faculty member at the University in a tenure-track rank (for example, if the Mandatory Tenure Review Year for full-time faculty is ordinarily in the sixth year of continuous service, then the Mandatory Tenure Review Year for a tenure-track faculty member working fifty percent (50%) time would ordinarily be in the twelfth year of continuous service). Part-time tenure-track and part-time tenured faculty are eligible for full-time positions consistent with University policies.

D. Part-time tenure-track and part-time tenured faculty members shall be entitled to participate in the University’s benefit programs on a proportional basis or otherwise, as permitted by those programs.

**Related Policies:**
USM Policy II-1.10, Policy on Part-Time Tenure-Track and Part-Time Tenured Faculty;
TU Policy, 02-01.00 Policy on Appointment, Rank and Tenure of Faculty

**Approval Date:** 03/28/2011

**Effective Date:** 03/28/2011

Approved by: President’s Council 03/08/2011