University Policies and Procedures

06-09.00 – INSTITUTIONAL TRAFFIC REGULATIONS

I. Policy Statement: Towson University (“University”) enforces the Maryland State Department of Transportation Articles and other local, state and federal statutes related to vehicle operation and parking on the campus.

II. Reason for Policy: Traffic regulations are established and enforced to provide and promote a safe campus community in accordance with USM policy VI-9.00 which can be found at http://www.usmd.edu/regents/bylaws/SectionVI/VI900.html

III. Definitions: None.

IV. Responsible Executive and Office:

Responsible Executive: Vice President for Administration & Finance and Chief Fiscal Officer

Responsible Office: University Police Department and Parking and Transportation Services

V. Entities Affected by this Policy: All divisions, colleges, departments and operating units. Students, faculty, staff, contractors and visitors.

VI. Procedures:

A. The University Police Department is responsible for:
1. controlling the flow of traffic and the protection of pedestrians on campus;
2. issuing Maryland State Uniform Summons and Parking Citations for moving and parking violations;
3. establishing speed limits and placement of traffic control devices including signs, road markings and speed humps as approved by the Vice President for Administration and Finance and Chief Fiscal Officer; and
4. coordinating the placement and erection of the proper traffic control devices with Facilities Management as approved by the Vice President for Administration and Finance and Chief Fiscal Officer.

B. Parking and Transportation Services is responsible for:
1. controlling the parking of vehicles on campus and providing parking spaces to students, faculty, staff and visitors;
2. issuing parking citations for violations of the University parking regulations and local, state and federal statutes related to the parking of vehicles on the campus;
3. establishing and publishing parking regulations to include the fees for parking;
4. designing and issuing parking permits; and
5. maintaining the parking garages and parking lots on campus.

Related Policies: USM Policy VI-9.00

Approval Date: 07/01/2008

Effective Date: 07/01/2008

Approved by: President’s Council 6/28/2008