University Policies and Procedures

08-02.31 – MARYLAND NATIONAL GUARD TUITION WAIVER

I. Policy Statement: Towson University (“University”) will waive 50% of the tuition, for a maximum of six credits per semester, for certain members of the Maryland National Guard who are admitted and register for credit courses on a space available basis.

II. Reason for Policy: To document the policy on tuition for certain members of the Maryland National Guard, and to implement USM Policy VIII-2.31, http://www.usmd.edu/regents/bylaws/SectionVIII/VIII231.html, “University System of Maryland Policy on Tuition Waiver for Certain Members of the Maryland National Guard.”

III. Definitions:

MNG: Maryland National Guard

IV. Responsible Executive and Office:

Responsible Executive: Vice President for Administration & Finance and Chief Fiscal Officer

Responsible Office: Bursar’s Office

V. Entities Affected by this Policy: Certain members of the Maryland National Guard.

VI. Procedures:

A. Eligibility

1. In order to be eligible to participate, a MNG member must have at least 24 months remaining to serve in the MNG, as certified by the member’s Company Commander, or have agreed in writing to serve for a minimum of 24 months.

2. MNG members who wish to register under the provisions of this policy must be admitted to the University prior to enrolling for coursework.

3. The member’s active status and eligibility for participation in this program must be certified by the member’s Company Commander at least 30 days prior to the first day of the normal registration period.
4. MNG members may register for up to six credits per regular fall and spring semester at reduced tuition rates. Registration will be on a space available basis as determined in accordance with the University’s normal procedures.

5. For additional information, please contact the Bursar’s Office at 410-704-2100 or 1-888-5BURSAR.

B. Services Provided

1. The University will waive 50% of the undergraduate or graduate tuition, for a maximum of six credit hours per semester, for eligible MNG members (as described above) who are regular or special status students enrolled in credit courses.

2. This policy applies to regular tuition charges for the instructional program only. Fees, which include such things as registration, application, laboratory or appropriate self-support fees, are not included under this policy.

3. Except for emergencies, health services will not be available to MNG members unless they are enrolled as regular full-time students and have paid the required student health fee.

4. MNG members will be entitled to all normal academic support services, such as library access and academic/career counseling services, consistent with those services provided to other full and part-time students.

C. Ineligibility

1. If a recipient of the tuition waiver is discharged for a reason designated by the member’s Company Commander, the tuition waiver terminates and the member owes the University, within 30 days of discharge, the amount of the tuition waived for that semester.

Related Policies: USM Policy VIII-2.31

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Effective Date: 07/01/2008

Approved by: President’s Council 6/20/2008