

## **Types of Graduate Assistants (FY 20)**

Three types of graduate assistantships are available: Administrative, Teaching and Research.

### **General Graduate Assistants**

General graduate assistants may work within a graduate program, department, college, other units of the university (Provost's Office, Assessment, Student Life, International Students Office, etc.), or external sites. General graduate assistants work under the direct supervision of a program director, faculty member, department chair, off-site supervisor, or other administrative officer.

There is a very wide range of duties; the following are examples:

- Assist with program assessment, accreditation and activities
- Assist with program development and administrative functions
- Participate in recruitment and marketing initiatives
- Assist with public relations (e.g. department newsletters, alumni events or contact with the general public)
- Plan special events
- Guide undergraduate organizations

### **General Graduate Assistant Stipend and Tuition Waiver<sup>1</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$7,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$3,500
- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$3,500
- 4.5 month, 10 hours per week: waiver = 6 units; stipend = \$1,750
- 2.5 month, 10 hours per week: waiver = 3 units; stipend = \$1,050
- 2.5 month, 20 hours per week: waiver= 6 units; stipend = \$2,100

### **Graduate Teaching Assistants (Master's and Doctoral Level)**

Master's level teaching assistants always work under the direct supervision of a faculty mentor. The final responsibility for the material covered, grades, and other formal course responsibilities remains with supervising faculty member. Teaching assistant roles and responsibilities vary among programs, departments and colleges, but may include the following:

- Running an undergraduate laboratory -(In-class lab contact hours should not be more than half of the total assistantship hours)
- Assisting the professor in preparation of teaching materials and learning resources
- Grading class assignments (from a key or rubric of the professor)
- Making a presentation as part of a regular class
- Leading recitation/help/tutoring sessions for undergraduate students
- Providing support associated with instruction, but not being in charge (i.e., instructor of record) of a regular class

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<sup>1</sup> Tuition waiver is based on standard in-state tuition rates

Teaching Assistants in terminal degree programs (doctoral and MFA) also may serve as an instructor of a class when provided with assistance and mentoring on a routine basis from a fulltime faculty member, and when approved by the department chair and college dean.

#### **Master's Teaching Assistantship Stipend and Tuition Waiver<sup>2</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$10,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$5,000
- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$5,000
- 4.5 month, 10 hours per week : waiver = 6 units; stipend = \$2,500
- 2.5 month, 10 hours per week: waiver = 3 units; stipend = \$1,500
- 2.5 month, 20 hours per week: waiver = 6 units; stipend = \$3,000

#### **Doctoral Teaching Assistantship Stipend and Tuition Waiver<sup>3</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 credits per semester; stipend = \$12,000
- 9 month, 10 hours per week: waiver = 6 credits per semester; stipend = \$6,000
- 4.5 month, 20 hours per week: waiver = 12 credits; stipend = \$6,000
- 4.5 month, 10 hours per week: waiver = 6 credits; stipend = \$3,000
- 2.5 month, 10 hours per week: 3 credits; stipend = \$1,800
- 2.5 month, 20 hours per week: 6 credits; stipend = \$3,600

#### **Graduate Research I Assistants (Master's and Doctoral levels)**

Graduate research I assistants always work under the direct supervision of a faculty mentor. Usually their position is connected with a research or scholarly project of the faculty mentor. The research or scholarly project may be qualitative or quantitative in nature. It may or may not be directly related to the student's project, thesis, or dissertation. The actual work assignment depends on the nature of the research or scholarly project. Examples include:

- Assisting with literature reviews or with the examination of supporting documents and materials
- Assisting with design of the research or scholarly project
- Assisting with carrying out the research or scholarly project and with collecting, organizing and coding the data and another resources
- Assisting with inputting data, managing resources, creating products, and drafting reports
- Assisting with designated aspects of the assessment and analysis of the research or scholarly project

#### **Master's Research I Assistant Stipend and Tuition Waiver<sup>4</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$10,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$5,000

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<sup>2</sup> Tuition waiver is based on standard in-state tuition rates

<sup>3</sup> Tuition waiver is based on standard in-state tuition rates

<sup>4</sup> Tuition waiver is based on standard in-state tuition rates

- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$5,000
- 4.5 month, 10 hours per week : waiver = 6 unit; stipend = \$2,500
- 2.5 month, 10 hours per week: waiver = 3 units; stipend = \$1,500
- 2.5 month, 20 hours per week: waiver = 6 units; stipend = \$3,000

### **Doctoral Research I Assistant Stipend and Tuition Waiver<sup>5</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$12,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$6,000
- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$6,000
- 4.5 month, 10 hours per week: waiver = 6 units; stipend = \$3,000
- 2.5 month, 10 hours per week: 3 units; stipend = \$1,800
- 2.5 month, 20 hours per week: 6 units; stipend = \$3,600

### **Graduate Research II Assistants (Master's and Doctoral levels)**

Graduate Research II assistants always work under the direct supervision or guidance of a faculty mentor. Their position is connected with and may expand upon the research or scholarly project of the faculty mentor. The research or scholarly project may be quantitative or qualitative in nature, and may be directly related to the student's project, thesis or dissertation. The actual work assignment depends on the nature of the research or scholarly project. Examples include:

- Independently conducting literature reviews or examining supporting documents and materials
- Conducting new areas of literature or dramaturgy review, or examining supporting documents and materials that expand the direction and focus of the faculty mentor's research or scholarly project
- Designing a new research or scholarly project that is relevant to or expands upon the design of the faculty mentor's research or scholarly project
- Independently carrying out the new project or research, including data collection, coding, assessment, analysis, and the creation of new products that are relevant to or expand upon the faculty member's research or scholarly project
- Disseminating results through regional and national professional forums

### **Master's Research II Assistant Stipend and Tuition Waiver<sup>6</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$14,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$7,000
- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$7,000
- 4.5 month, 10 hours per week : waiver = 6 unit; stipend = \$3,500
- 2.5 month, 10 hours per week: waiver = 3 units; stipend = \$2,100
- 2.5 month, 20 hours per week: waiver = 6 units; stipend = \$4,200

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<sup>5</sup> Tuition waiver is based on standard in-state tuition rates

<sup>6</sup> Tuition waiver is based on standard in-state tuition rates

**Doctoral Research II Assistant Stipend and Tuition Waiver<sup>7</sup> Allowance**

- 9 month, 20 hours per week: waiver = 12 units per semester; stipend = \$17,000
- 9 month, 10 hours per week: waiver = 6 units per semester; stipend = \$8,500
- 4.5 month, 20 hours per week: waiver = 12 units; stipend = \$8,500
- 4.5 month, 10 hours per week: waiver = 6 units; stipend = \$4,250
- 2.5 month, 10 hours per week: 3 units; stipend = \$2,550
- 2.5 month, 20 hours per week: 6 units; stipend = \$5,100

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<sup>7</sup> Tuition waiver is based on standard in-state tuition rates