

## Constitution Template

**\*\*\*This Constitution is only an example. Your group may choose to use this or change it. However, bolded items must appear in your group's constitution, anything not bolded may be changed or deleted\*\*\***

### Article I—Name

The name of this organization shall be \_\_\_\_\_ .

### Article II—Purpose

The purpose of the club shall be \_\_\_\_\_

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### Article III—Membership

**Section 1 - Active membership of this student organization shall be chosen without discrimination on the basis of race, color, religion, age, national origin, disability, marital status, veteran status, sexual orientation or gender.**

**Students must have at least a 2.0 GPA and be a fee paying student to be an active member of this student organization.**

**Active membership of a student organization includes the right to vote and hold office.**

Sections 2- Active members of this organization are members who: Attend 50% of meetings, pay dues, etc.

Section 3- Dues, having been decided on by the club as \$\_\_\_\_\_ per semester, shall be paid by members only.

### Article IV—Executive Officers

**Section 1 - The executive officers of the \_\_\_\_\_ club shall be as follows:** President, Vice President, Secretary, and Treasurer. **All Executive Officers must be fee paying, Towson University students with at least a 2.0 GPA** (*You may change this GPA requirement to be higher, but not lower than a 2.0*).

**Section 2 - An officer may be impeached by** a 2/3 majority vote of the present active members if he or she is not fulfilling their constitutional duties.

**Section 3 – In the event that an officer is impeached or resigns** an election will be held for that position in accordance with Article VI - Elections.

### **Article V—Duties of the Executive Officers**

President- To preside at executive committee and general meetings; appoint special committees with the approval of the Executive Board; to present an annual report; and perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

Vice President- To preside in the President's absence and perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee; plan and organize publicity for activities and special events.

Secretary- To attend all general correspondence of the organization; to keep the minutes of all Executive Committee and general meetings; and to preserve the records of the organization. He will also perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

Treasurer- Supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization, and perform other such duties as may be required by the By-Laws or resolutions of the Executive Committee.

### **Article VI—Elections**

1. **Election of the officers shall take place** yearly in May.
2. **Elections will be chaired by** the advisor of the organization.
3. **In the event of a tie** a revote will be done.
4. **Any active student member is eligible to vote and for nomination as an officer of the Executive Committee who** (a) meets the Towson University SGA eligibility for student office holding (b) fulfills the qualifications as set up by this constitution and the Executive Committee.

### **Article VII—Amendments**

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by  $\frac{1}{4}$  of the voting membership.

### **Article VIII—By-Laws**

By-Laws, not inconsistent with this constitution, may be adopted or amended by a  $\frac{2}{3}$  majority of the voting members present at any general or special meetings, provided the By-Laws are submitted in writing at least one week previously at either regular or special meetings of the general membership.