GET SOCIAL WITH ELC FAMILY!

Towson ELC
TowsonELC
ELC Towson

Email elc@towson.edu
Website www.towson.edu/elc

YOUR NAME:
YOUR COUNTRY:
EMAIL:
Welcome to Towson University’s English Language Center! (ELC)

We are so happy you have chosen to study here with us. Over the next few days, you will learn about the ELC and how to be a student at Towson University. The ELC is a big family, and we hope you will enjoy your time learning English and making new friends from all over the world. If you need help or have any questions, we are always here for you. The ELC office is open Monday to Friday from 8:30am to 4:30pm.

Shelley Etzine
Director ELC

ORIENTATION CHECK LIST

PLEASE GET COMPLETION SIGNATURES FROM ELC STAFF OR FACULTY

- WRITING PLACEMENT TEST
- LISTENING/READING/VOCABULARY/GRAMMAR PLACEMENT TEST
- SPEAKING PLACEMENT TEST
- VISIT HEALTH CENTER FOR IMMUNIZATION AND HEALTH INSURANCE CHECK
- ASK FOR AETNA STUDENT HEALTH INSURANCE OR PRESENT WAIVER (BILLED AT REGISTRATION)
- PAY TUITION & RETURN TUITION RECEIPT TO THE ELC MAIN OFFICE
- COMPLETE ELC FORMS AND UPDATE YOUR CONTACT INFORMATION
- SIGN ATTENDANCE CONTRACT
- ACTIVATE TU EMAIL
- GET TU STUDENT ID (ONE CARD)
- GET CLASS SCHEDULE (PLEASE SHOW TUITION RECEIPT)
- BUY BOOKS
- SIGN UP FOR EDMODO ELC COLLABORATE FA 19
- GET SOCIAL WITH US! FRIEND US ON SOCIAL MEDIA
- GET PARKING PERMIT (IF YOU HAVE A CAR)
MEET OUR ELC FAMILY

Elizabeth van Amerongen
Administrative Staff

Sara Rose
English Instructor

Dr. McTague
English Instructor

Anne Colgan
English Instructor

NAME
English Instructor

Jeff Haas
English Instructor

Denise Link
English Instructor

Pegah Hedayatpour
Administrative Staff

Boom Jirasin
Student Office Assistant

Faahad Kusa
Student Office Assistant

Anuhyaa Vyasam
Student Office Assistant

Lina Dromina
Student Office Assistant

EDMODO

1. Download the App onto your smartphone.
2. Go to www.edmodo.com
3. Register as a student: Choose a user name - Choose a password - Remember them!
4. Join ELC COLLABORATE FALL 19 ON EDMODO by entering the CODE
5. Join all your classes using the code your teacher gives you for each class.

DAY 1
AUGUST 20TH
TUESDAY

09:00
First Things
Location: ES 116
Check in & Introductions
Schedule for the Day and Week
Collect Passports & I-20s
What is Edmodo?
Get Social with the ELC!
Parking and Getting Around
Safety on Campus

11:00
Meet the International Student Association (ISA)

11:30
Health Insurance and Tuition Overview

12:00
WELCOME LUNCH with the INTERNATIONAL STUDENT AND SCHOLAR OFFICE (ISSO)
Psychology 407 (PY)

01:00
ONE CARD & PNC BANK - Bring your Passport
University Union (UU)

02:30
Introduction to the ISSO - Mandatory Meeting - ES 116
• Know your Rights
• Learn how to keep in legal immigration status

03:30
END OF DAY 1

04:30 - 7:00
Shopping Shuttle (Optional) - Depart Cook Library

**NOTE: Please bring your:
• Passport
• I-20
• Immunization Record
• Health Insurance Plan*
(If you have an exception not to use AETNA, see page 6 & 7)
**NOTE: Do not forget for tomorrow:**
- Your health insurance plan
- Your immunization record
- Credit Card or check for registration

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>09:00</td>
<td>Arrive at ES 116 - Please be on time!</td>
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<tr>
<td>09:30</td>
<td>Placement Test - Writing</td>
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<tr>
<td>10:30</td>
<td>Placement Test - Listening/Vocabulary/Grammar/Reading</td>
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<tr>
<td>11:30</td>
<td>LUNCH</td>
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<tr>
<td>01:00</td>
<td>Placement Test - Speaking Interviews</td>
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<td></td>
<td>While waiting for your interview:</td>
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<td></td>
<td>- Complete ELC Forms</td>
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<td>- Activate your Towson University ID &amp; e-mail account</td>
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<td></td>
<td>- Sign up for Edmodo</td>
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<tr>
<td>03:00</td>
<td>END OF DAY 2</td>
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<tr>
<td>05:00</td>
<td>Walking Tour of Towson (Optional)</td>
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<td></td>
<td>Depart PY 408</td>
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**NOTE: Please bring your:
- Immunization Record
- Copy of Health Insurance Plan
unless you have an exception
Registration for returning students, free for new students.

FOR NEW STUDENTS
Today you are free to:
- Get settled in
- Buy your books
- Tour the TU Campus and find your way around
- Take placement tests if you arrived late

FOR RETURNING STUDENTS
Registration 10:00 am - 2:00 pm
Location ES 101
- Pay tuition and fees
- Pay health insurance
- Sign the ELC Attendance and Rules Contract
- Get your class schedule
- Sign up for ELC Collaborate FA 19 on EDMODO
- Update your contact information
- Buy your books

END OF DAY 4

CLASSES BEGIN AUGUST 26TH AT 9:00 AM
WELCOME TO THE ELC FAMILY!

TUITION AND FEES
Tuition, fees and health insurance must be paid in full to receive your schedule at registration. If you are sponsored by the government, your scholarship letter and financial guarantee is due at registration, Thursday, August 22nd.

You will NOT be able to begin classes unless you pay your tuition in full.
- Full-time (4 classes/18 hours) tuition is $4,400 + $175 activity fee + $50 application fee = $4,625.
- Part-time (2 classes/9 hours) tuition is $2,200 per class + $175 activity fee + $50 application fee = $2,425.

If you pay after registration and are not able to begin classes on time, you will have to pay a $75 late fee to reactivate your registration.

Students who arrive after the program start date of (August 26th), without an acceptable excuse will also have to pay a $75 late fee.

If you cannot arrive by the program start date of (August 26th), without an acceptable excuse and permission from the Director, Shelley Etzine. Please send an email to elc@towson.edu if you need to arrive later than August 26th.

If you arrive after the program start date without an acceptable excuse and a letter from the ELC giving you permission to arrive late, you could be turned away at customs.

*You will need to make up all missing work when you arrive.

PLEASE NOTE: These rules are in place to make sure that you comply with US immigration laws and that you begin your studies well. Students who arrive late create additional work for our office and for their teachers. When some students arrive late, it interrupts the teacher and is not respectful to the students who arrive on time.

IMMUNIZATIONS
Please DO NOT forget to bring a translated and readable immunization record to the first day of orientation. Students who do not have the required record will not be able to attend class but will be able to get the required shots at the TU Health Center. (Please see the Health Insurance and Immunization charts on page 6). This rule is in place to ensure the health of all students, faculty, and staff on campus.

HOUSING
ELC students can live on campus during the summer. Please contact us ASAP for help secure a room.
More affordable housing is available around campus.
- Please arrive in Towson several days before the program begins so that you can find a place to live.
- These websites may help you find housing around campus:
  https://www.towson.edu/academics/international/english-language-center/
  https://www.towson.edu/academics/international/housing.html
  https://www.towson.edu/studentlife/housing/offcampus/
Orientation Week Location

University Union

West Village

Enrollment Services

International Walkway

Health Center

West Village Garage