# Document Request Form

**To be completed by the student** (please write legibly)

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>ID#:</th>
</tr>
</thead>
</table>

How will your document be returned to you?

- [ ] Pick-up
- [ ] E-mail me a copy
- [ ] My documents will be picked up by:
  ________________________________

**Only available for students on OPT:**

- [ ] Please mail my documents to:
  ________________________________

Student Signature: __________________________ Date: ____________

**Student requires:**

- [ ] Travel Signature
  Date of Departure: __________________________

- [ ] New I-20
  Reason:  
    - [ ] Lost I-20
    - [ ] Change of Level
    - [ ] Other: __________________________

- [ ] Employment Letter

- [ ] Copies of all previous I-20s