FDRC Faculty Scholarship Awards

FDRC Award Applications Due: February 1, 2019

The Faculty Development and Research Committee (FDRC) provides funding for faculty members to further their scholarship, to advance their research, to develop material for publication, and/or to support the development of projects which may garner external funding support.

Award Eligibility

FDRC awards are available to any full-time faculty member. The FDRC is required to award 60% of the available funds to pre-tenure faculty.

Application Deadline

Application materials must be emailed to OSPR@towson.edu by 1:00pm on Friday, February 1, 2019 (first Friday of the spring semester). Applications received after the announced deadline will not be accepted.

Electronic approval routing for Chairpersons and Deans will be initiated by OSPR staff.

Award Announcements

Award notifications of the FDRC’s funding decisions will be distributed no later than the second week of May.

Questions can be directed to OSPR at 410-704-2236 (ospr@towson.edu).

GENERAL INFORMATION

- The FDRC oversees the evaluation and the award of the funds. The committee’s decisions are final.
- Studies involving human participants or animal subjects must be approved by the appropriate committee before awards will be activated. Contact the Office of Sponsored Programs and Research at 410-704-2236 (ospr@towson.edu) with any questions.
- Faculty are permitted one (1) active FDRC award at any given time.
- Faculty are eligible for up to two (2) awards for the same general line of research or scholarly work within a five (5) year timeframe.
- Recipients of two (2) FDRC grants for the same general line of research or scholarly work are required to submit at least one (1) grant proposal to an external funding source to support continued research.
- To view a complete list of the FDRC Committee members, please visit the website: http://www.towson.edu/about/administration/senate/committees/development.html

Updated 12-2018
AWARD PURPOSES & AMOUNTS

- The committee will award up to $6,000 for approved projects taking place, from July 1st – May 31st.
- Faculty may use funds to cover project-specific reimbursable, state-allowed expenses such as travel for research purposes, services, materials, equipment (as appropriate), and student wages.
- Funds awarded may not be used for investigators’ time or effort during academic months.
- Up to $4,000 of an award may be used as additional compensation for activities performed during the summer.
- OSPR will oversee the general administration of FDRC Research awards. OSPR will determine whether award monies are being spent in accordance with the proposal budget, as well as by State of Maryland and Towson University guidelines.

EVALUATION OF PROPOSALS

Proposals are reviewed and scored on a variable point scale, based upon the following criteria:

- The problem is stated clearly and effectively (without jargon).
- The objectives are clear and appropriate.
- The methodology or project design is clearly explained.
- The methodology or project design is appropriate for the size and scope of the project.
- The budget is appropriate, reasonable and the project can be completed in the allowed time frame.
- The project is relevant to and impacts the faculty member’s field of study.
- The project contributes to the faculty member’s impact of research scholarship/creative inquiry.

In the event a project is not funded, application scores and committee comments are available upon request.

SUBCONTRACTING

FDRC awards cannot be obligated to outside vendors or individuals without first consulting OSPR. Certain expenditures require prior approval. If obligations are made without proper approvals, the university may be unable to honor them.

REPORTING REQUIREMENTS

Final reports are due within ninety (90) days of the end of the award period. Final reports must indicate how PI time was spent, whether or not the objectives stated in the application were met, and the results of the research. New grants will not be awarded to applicants with past-due reports for previously funded projects.

Updated 12-2018
**PUBLICATION**

Faculty are required to acknowledge in print the support received from the Faculty Development and Research Committee of Towson University in any research publication. A copy of the final publication should be sent to the Office of Sponsored Programs and Research, who will in turn forward it to the University Archives for deposit.

**PATENTS**

Towson University has an interest in any patentable invention or discovery, pursuant to the University of System of Maryland policies relating to intellectual property. By accepting the award, a faculty member agrees to execute promptly all contracts, assignments, waivers or other legal documents necessary to vest in the University any or all rights to the invention or discovery, including assignment of any patents or patent applications relating to the invention or discovery funded by the grant. Please refer to Towson University’s policy on Intellectual Property (04-03.20).