



2019-2020 Use of Funds

Contact Information

www.towson.edu/financialaid
financialaid@towson.edu
410-704-4236

Federal regulations authorize schools to automatically apply ALL Federal (Title IV) financial aid funds toward tuition, mandatory fees, on-campus room charges, and meal plan charges.

Unless you check NO below and submit this form, the TU Bursar’s Office **will also automatically** apply your financial aid funds toward any **other** university charges (health center charges, parking tickets, library fines, and other miscellaneous charges). It is to your advantage to do this because you must pay your bill in full by the bill payment deadline in order to avoid late payments fees and to secure your class schedule for the term.

Do you want the Bursar’s Office to apply your aid funds toward these “other” charges?

Yes. I want my aid funds applied toward all of my current TU charges.

- **Do not submit this form.** (No form or action required.)
- TU will automatically apply your aid funds toward all charges unless you check “No” and submit this form.

No. Do not pay the “other” charges.

- I understand that choosing this option prevents the university from automatically paying all TU charges.
- I also understand that I must submit separate payment for these charges by my bill payment deadline to avoid late payment fees and to secure my class schedule for each term.
- I understand that to request this change for any semester, I must submit this form **at least 10 days** before my semester bill due date. Forms received after this deadline will not take effect until the following term.
- Once this form takes effect, it will remain in effect for the remaining terms in each academic year (Fall-Spring-Summer).
- To renew this request for the following academic year, you must resubmit the new form for that academic year.

If you chose “NO,” please complete and submit this form:

Student Name (Last, First):	TU ID#:
Student E-mail Address:	
Student Signature:	Date:

- Not every student will receive enough aid to pay all term charges because financial aid offers vary based on financial need, application deadlines and other factors.
- If your total term financial aid exceeds your term charges, you will receive a refund from the Bursar’s Office. For more information, see the “Paying Your eBill” section of the online 2019-2020 Financial Aid Notification Guide.

Mail or	Fax or	In Person
Towson University Financial Aid 8000 York Road Towson, MD 21252-0001	410-704-2584	Enrollment Services Center Room 339 Monday – Thursday 8:00 – 5:00 Friday 8:00 – 4:30

Please do not submit forms by email.

Please do not call to confirm receipt of faxes.

- Please wait at least 2 business days.
- Then check your online To-Do-List.