



Verification of Non-Filing (VNF) Statement

If you are an independent student, the spouse of an independent student, or the parent of a dependent student who was selected for FAFSA data verification, and you didn't file a federal tax return for 2017, then you must submit a Verification of Non-Filing statement. (Dependent students don't have to submit Verification of Non-Filing statements.)

First, relevant non-filers must attempt to request verification from the IRS using one of these methods:

- a) Try to use the online version of the IRS Get Transcript service to request a Verification of Non-Filing Letter. (Visit www.irs.gov/individuals/get-transcript)
b) We can also accept IRS Tax Return or Account Transcripts that say "no transcript on file" or "no record of return filed."

If you can't obtain a Verification of Non-Filing Letter using either of these methods, please complete the form below.

Table with 4 columns: Student Last Name, Student First Name, TU ID Number, Phone Number (include area code)

Please choose your non-filer type:

- I am the parent of a dependent student.
I am an independent student.
I am the spouse of an independent student.

To use this form, you must check all of these boxes to certify all of the following statements:

- I did not file and was not required to file a 2017 federal tax return
I certify that I tried to obtain a Verification of Non-Filing Letter\Transcript from the IRS but was unable do so.
I certify that all the information reported on this form is complete and correct.

If you had any 2017 income, you must submit a copy of your 2017 W2 for each of your 2017 employers.

- I did not have any 2017 income.
I had 2017 income and I have/will submit copies of my 2017 W2 forms.

Table with 3 columns: Non-Filer's Printed Name, Non-Filer's Signature, Date

Return this form by only ONE of the following methods:

Contact information:

Table with 3 columns: Mail or, Fax or, In Person or. Contains address, phone number, and hours of operation.

Table with 1 column: Contact information. Contains website, phone number, and email address.