

**PHONE:** 410-704-4236 • **LIVE CHAT:** [towson.edu/aidcontacts](http://towson.edu/aidcontacts) • **EMAIL:** [finaid@towson.edu](mailto:finaid@towson.edu) • **FAX:** 410.704.2584

If a court in your state of legal residence, awarded your legal custody to **someone other than your biological or adoptive parents**, please complete this form to document the status of your relationship with your parents.

1.	Student Name (Last, First):  E-mail Address:	TU I.D. #:  Phone Number:
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2. You **MUST attach** a copy of your Legal Custody court document.

3. What is your mother and father's current marital status?

Married     Never married     Separated or divorced     Father is widowed     Mother is widowed

4. List your **parent(s)' full legal names** and current address.

	<b>Father</b>	<b>Mother</b>
Name:		
Date of Birth		
Current Address		

\*If you do not know the exact dates or full addresses, list as much information as you can.

5. List your addresses since the date legal custody was awarded until today. Include your relationship to the people who owned or rented the property (parents, aunt, self, friend, etc.) and the dates you lived at each address.

	Your Address	Your relationship to renter/owner	From: (Month/year)	To: (Month/year)
Current:				
Previous:				
Previous:				

6. List any financial support you received from your parent(s) in the last 2 years. Include the type of support, which parent provided it, and the approximate date(s). Include cash, housing, food, gifts, and payment of your bills, such as health or car insurance, or car payments.

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7. Please provide a brief explanation of the situation that led to legal custody being awarded to your guardian.

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8. How often do you have contact with either of your parent(s), and when was the last time you had contact with them?

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\_\_\_\_\_

9. Please describe your current relationship with BOTH of your parents.

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10. Federal aid regulations require us to consider your parent(s)' financial resources when evaluating your financial need. However, if extraordinary circumstances make it difficult for you to obtain your parent(s)' financial data, we may be able to waive that requirement through this appeal process. Examples of qualifying extraordinary circumstances include: estrangement from parents or parental neglect, abuse, addiction or mental health problems. The following circumstances by themselves are not sufficient grounds to approve a dependency appeal: a) student doesn't live with parents, b) parents don't support student, c) parents don't claim student on taxes, d) parents don't want to provide financial data, or e) parents have low income. (Aid formulas automatically consider financial need).

Please provide an explanation of your extraordinary circumstances for us to consider.

**11. Certification Statement:**

- I understand that if I purposely give false or misleading information on this form or in my supporting documentation, I will be committing a federal crime and could be fined up to \$20,000, sent to prison, or both.
- I also understand that if my situation changes and I move back in with my parent(s), or begin receiving financial support from them, I must immediately report this information to the Towson University Financial Aid Office.

<b>Student Signature:</b>	<b>Date:</b>
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**Submission Methods** (Choose one.) - Please include student's name and TU ID Number.

Document Upload	Fax	Mail	In Person
Scan documents and upload to <a href="http://www.towson.edu/SubmitAidDocs">www.towson.edu/SubmitAidDocs</a> . Please combine multiple pages into a single PDF file.	410-704-2584	Towson University Financial Aid Office 8000 York Road Towson, MD 21252	Room 339 Enrollment Services Center Monday - Friday 8:00 - 4:30

Please allow us 4 to 5 days to remove document requests from your To-Dos.