

Because your FAFSA was selected for a federal identity verification process, **the student** must provide documentation to our office **in person** by visiting our counter or during a video appointment.

We can only accept the documentation via these two methods. Please don't send it in.

## Required Documentation

The student must present valid government-issued **photo** identification, such as, but not limited to:

- a driver's license
- other state-issued ID
- U.S. Passport

## Submission Option 1 - Visit Financial Aid Office Counter

- 1) The student must visit the **TU Financial Aid Office**.

Office Hours:            Monday – Friday        8:00 – 4:30

Building Location:    Room **339** [Enrollment Services Building](#), 400 Towson Way, Towson, MD 21204

The closest [Visitor Parking](#) is in Lot 2. See [campus map](#).

- 2) When you arrive, please tell the staff member you need to complete **"Identity Verification."**

## Submission Option 2 - Schedule a video appointment

- 1) The student must present the documentation during a Zoom or Webex video appointment.
- 2) Call us at 410-704-4236 to schedule a **"Identity Verification"** video appointment with a **"Financial Aid Processor."**
- 3) During the video appointment, you must present the documentation, and we must screen capture it.

**Office Use Only:** A full-time Financial Aid Office staff member must collect a copy or screen capture of the documentation, write the staff name and review date on the documentation, scan documentation with "Identity Verification" document type, and complete the STEDUC Checklist.