

PHONE: 410-704-4236 • LIVE CHAT: towson.edu/aidcontacts • EMAIL: finaid@towson.edu • FAX: 410.704.2584

- Please only use this application to apply for a position with the [TUTORS Program](#).
- Complete this application and e-mail it to tutors@towson.edu as either a PDF, an attachment, or copy and paste into the message.

First Name: _____ Middle Initial: ____ Last Name: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
 E-mail: _____ Daytime Phone: _____ Cell: _____ TU ID # _____
 Availability for Mornings (Mon-Thurs – 8:30-10:30 am) Availability for Afterschool STEM (Mon-Thurs – 2:00-4:00 pm)

Best time to be reached by phone during weekday **business** hours: _____ Term applying for: _____
 TU Enrollment Level: ___ Full-Time or ___ Part-Time TU Grade Level (Freshman, Soph, Jr, Sr): _____
Are you currently employed by Towson University? ___ Yes ___ No
If Yes, list department and position: _____

EMPLOYMENT INFORMATION

Current or Most Recent Employer: _____
 Location: _____ Telephone Number: (_____) _____
 Position Title: _____ Supervisor's Name & Title: _____
 Start Date: Month: _____ Year: _____ End Date: Month: _____ Year: _____ Describe your duties in detail: _____

 ___ Still Employed ___ No Longer employed ___ Resigned ___ Terminated, explain: _____

SUPPLEMENTAL INFORMATION - Please provide clear and concise answers to the following questions:

1. Why are you interested in THIS position? _____

2. Explain how you meet the REQUIRED qualifications. _____

3. Describe your qualifications and experience with children. _____

REFERRAL SOURCE ___ Former Tutor ___ Flyer ___ E-mail ___ TU Career Center Other _____

As a student employee of Towson University, I agree and understand the following:

- I will not work more than 20 cumulative hours per week (exceptions are stated in the Towson University Student Employment Policy).
- I will be in good academic standing as defined in the current undergraduate and graduate catalogues.
- I must enroll in at least 6 credits per semester (January and summer term requirements are stated in the TU Student Employment Policy).

I hereby affirm that this application contains no willful misrepresentations and that this information given by me is true and complete to the best of my knowledge and belief. I understand that any false statements or misleading omissions made by me in connection with my application, or in responding to requests for information, can be sufficient grounds for my rejection as a candidate for employment or for my immediate discharge. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying documents if any) to provide any relevant information that may be required to arrive at an employment decision.

Signature _____ **Date Completed** _____