SCHOLARSHIP PROGRAM

ELIGIBILITY CRITERIA – RESPONSIBILITIES – POLICIES

Full and/or partial tuition and mandatory fee scholarships for the Fall and Spring semesters of the academic year are available to undergraduate students at the following USM institutions.

Bowie State University (BSU)  Towson University (TU)  University of Maryland, College Park (UMCP)
Coppin State College (CSC)  University of Baltimore (UB)  University of Maryland, Eastern Shore (UMES)
Frostburg State University (FSU)  University of Maryland, Baltimore (UMB)  University of Maryland University College (UMUC)
Salisbury University (SU)  University of Maryland, Baltimore County (UMBC)

Eligibility Criteria
(Provide this page to prospective student applicants.)

1. Freshmen Enrollees – -
   Must have a 3.5 (on a 4.0 scale) cumulative academic high school grade point average.

Or

   □ Transfer Students
   Must have been accepted into one of the USM campuses and have a minimum cumulative GPA of 3.5 from the institution from which transfer is being made.

Or

   □ Students currently enrolled at USM institutions
   Must have a minimum cumulative GPA of 3.25.

2. Must be enrolled as a full time undergraduate student with a minimum of 12 semester hours.

3. Must be a Maryland resident (as defined in the University System of Maryland Board of Regents Policy on Student Residency Classification for Admission, Tuition and Charge-Differential Purposes) at the time of application.

4. Must have documented leadership ability demonstrated through community and/or school activities.
   ** Documentation in application package must include:

   a) A written statement from each applicant with information about interests, leadership/participation in community and/or school activities, career goals, etc.
   b) Transcripts
   c) Reference letters (Professors/Deans/Teachers/Counselors) – minimum of 2

5. Must maintain a cumulative 3.25 grade point average to remain in good standing.
RESPONSIBILITIES OF THE OFFICE OF FINANCIAL AID OF THE USM INSTITUTION

1. Receive applications – completed applicant summary form and application documentation package. (For each applicant, fill in the RECEIVED BY: on the applicant summary form.)

2. Review application(s) for eligibility criteria and application requirements. (Fill in the REVIEWED BY: field on the applicant summary form.)

3. Evaluate qualified applicants and select scholarship recipient(s) and alternate(s). Determine the amount of funding to be allocated to recipient(s) from the amount allocated by AA-I (See AA-I Policy Section 1).

4. Notify AA-I of the selected scholarship recipients) and alternate(s) and amount of funding awarded for each by May 1. Please include a copy of the selected recipient(s) applicant summary form and application package.

   Audra Whitelock  
   Assistant Director of Administration  
   Alumni Association-International, Inc.  
   8121 Woodloo Ct.  
   Ellicott city, MD 21043  
   ATTN: AA-I Scholarship Program

   Question about each campus’s process of selection should be directed to the Financial Aid Office of that campus. Questions about AA-I should be directed to audra@aa-i.org.

5. Provide AA-I at the end of the fall semester with student’s updated GPA and status for spring semester.

6. Alert AA-I of changes to student’s status after semester has started if student withdraws or takes less than 12 credit hours. Re-allocation of funds will need to be directed to any other recipients or alternates. If there are not additional recipients then funds MUST be returned to AA-I.

7. Publicize scholarship program during recruiting and in appropriate institution publications.

RESPONSIBILITES OF AA-I

1. Provide notification, policies/procedures, and financial information to institution admission and financial aid offices, detailing the program and eligibility requirements.

2. Receive copies of recipient(s) and alternate(s) application summary form and application package from each USM Financial Aid office by May 1.

3. Pay tuition and mandatory fees directly to the institution on behalf of the recipient(s) each semester, approximately two weeks prior to the start of the semester.
1. **RE: DISTRIBUTION OF YEARLY FUNDS PROVIDED TO EACH USM INSTITUTION**
   The AA-I Scholarship Program will award a minimum of $2,000 per student per semester with a maximum of 2 students being awarded and no less than 2 alternates. Should one or more of the original students being awarded fail to meet criteria set forth then and alternate will be given the award. The AA-I office needs to be notified of all changes in student eligibility.

2. **RE: DUPLICATE TUITION & MANDATORY FEES FUNDING**
   In the event the recipient of an AA-I Scholarship receives other scholarship funding which includes tuition and mandatory fees, whether in full or in part, the dollar amount of the AA-I Scholarship award shall be reduced to prevent any duplicate funding. In no case shall the cumulative total for scholarship funding awarded to a student for tuition and mandatory fees exceed the amount charged by the applicable USM institution.

   In the event any portion of the above noted duplicate funding ceases to be available to the recipient for the 2nd semester, as long as he/she continues to meet the other criteria for AA-I’s scholarship Program, AA-I’s funding for the 2nd semester may be adjusted or reinstated, as appropriate, upon receipt of written notification from the applicable institution.

3. **RE: FUNDING IF A RECIPIENT ELECTS TO GO ELSEWHERE**
   AA-I Scholarships approved for funding are paid on a per semester basis to the applicable USM institution and not to the student. The approved funding will be applied against the student’s tuition and mandatory fees. The approved funding will be based upon the Institution’s Schedule of Fees at the time the scholarship application is submitted.

   Should a recipient of an AA-I Scholarship award elect not to attend the USM institution that had submitted his/her application for consideration, then the USM campus has the right to reallocate those funds to any remaining recipients or alternates. The scholarship funds will NOT transfer with the student to another USM campus.

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Alumni Association-International, Inc. (AA-I) is an equal opportunity organization with respect to both education and employment. AA-I’s policies, programs and activities are in conformance with pertinent federal and state laws and regulations on non-discrimination regarding race, creed, color, religion, age, sex, national origin, political affiliation, marital status, physical or mental handicap.

Scholarship recipient’s names may be used in AA-I Scholarship information and publicity unless recipient notifies AA-I in writing that recipient does not want his/her name used.

**Return this application and supporting documents, using one of the following methods by Friday, April 13, 2018:**

<table>
<thead>
<tr>
<th>MAIL</th>
<th>EMAIL</th>
<th>IN-PERSON</th>
</tr>
</thead>
</table>
| Towson University  
Financial Aid Office, Scholarship Unit  
8000 York Road  
Towson, MD 21252-0001 | scholarship@towson.edu | Scholarship Unit  
Enrollment Services Center  
Room 305 |
SCHOLARSHIP PROGRAM – APPLICANT SUMMARY FORM

Complete this form and attach the following; submit to USM institution’s Financial Aid office of campus you are attending:

- Written Summary demonstrating goals, achievements, school activities and leadership involvement,
- A minimum of 2 reference letters

Applicant Name ___________________________ Soc Sec # ________________

Legal Mailing Address (do not provide temporary school address)
______________________________________________________________

Maryland Resident Yes No

USM Campus Student is applying for scholarship to: __________________________

Current Status of applicant (Complete the appropriate category)

- New Enrollee ________ Grade Point Average ________
- Transfer Student ________

Transfer From __________________________ to __________________________

Cumulative GPA ________

- Current USM Student __________ Cumulative GPA ________
- Re-Applying for AA-I Award __________ Cumulative GPA ________

Full-Time Undergraduate Student? (12-semester hours minimum) Yes No

Cost of Full (1) Year Tuition & Mandatory Fees $_______

Value of Total Other Award Funding receiving $___

(Other funding combined with AA-I award cannot exceed amount of tuition and fees)

Note: All applications and application materials will be shared with Alumni Association-International, Inc.
Deadline: April 13, 2018

For USM Institute Office Use only:

Received By: __________________________ Date __________________________

Selected Yes No

Alternate Yes No

Amount of AA-I Award $__________