MEMORANDUM OF UNDERSTANDING

THE COMMUNITY COLLEGE OF BALTIMORE COUNTY & TOWSON UNIVERSITY

June 12, 2014

Human Services A.A.S. Degree

The Community College of Baltimore County (CCBC) and Towson University (TU) agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of requirements for the Bachelor of Science Degree in *Family and Human Services: Human Services Track* (Attachment A), which is attached to, and incorporated by reference into, this Memorandum of Understanding (MOU). The following principles guide the operation of this MOU, with the requirements for transfer in specific curricula set forth in Attachment A.

1. TU will accept a maximum number of 64 credits from CCBC as outlined in Attachment A. The number of transferable credits specific to this program is reflected in Attachment A.

2. Students who have completed the Associate of Applied Science Degree in the *Human Services* program at CCBC may transfer into TU’s *Family and Human Services: Human Services Track* program with junior standing provided that the student has completed all courses identified on Attachment A (which is attached to, and incorporated by reference into, this MOU) with a cumulative GPA of 2.00 or higher. Courses completed at CCBC with 300 or 400 level TU course equivalencies will transfer as lower-level credit but will satisfy course content provided that the student validates the course with a higher level course for which the transferred course is a prerequisite.

3. Only courses in which a grade of C (2.00) or better is earned will apply toward the major at TU.

4. In accordance with the MHEC transfer policy pertaining to general education requirements, TU will accept the completion of CCBC’s general education requirements (GenEds), and students will be required to complete courses at TU to satisfy the remaining University *Core Curriculum* requirements as shown in Attachment A.

5. A.A.S. Human Services degree-seeking students from CCBC who plan to take FMST101 and/or FMST 201 at TU while enrolled at CCBC ("Students") should contact the Human Services Program Coordinator at CCBC. CCBC is responsible for determining financial aid eligibility and awards based on the students’ combined enrollment at both institutions, disbursing aid, monitoring academic progress, keeping records, returning funds, and completing federal reporting requirements. After all CCBC charges are paid, CCBC will disburse any excess aid to the student. Students are responsible for payment of the charges at the Visited Institution (in this case Towson University).
6. TU recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.

7. CCBC students transferring to TU will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to TU subject to stated scholarship deadlines.

8. Both CCBC and TU agree to work cooperatively to facilitate the transfer of students from CCBC to TU to ensure the high quality of the programs at the respective institutions. Transfer of students will be in accordance with policies and procedures of both institutions, as they may be amended from time to time.

9. This MOU will be in effect initially for five years, beginning catalog year 2014-2015, with a review every two years by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The MOU may be terminated by either party for due cause and after adequate notice of not less than six months to either party.

10. TU will establish procedures to provide information on the academic progress of CCBC students enrolled as part of this MOU.

11. This MOU, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

THE COMMUNITY COLLEGE OF BALTIMORE COUNTY AND TOWSON UNIVERSITY

[Signature]
Dr. Mark McColloch
Vice President of Instruction
Date June 25, 2014

[Signature]
Dr. Timothy Chandler
Provost and Vice-President for Academic Affairs
Date 7/24/14
# THE COMMUNITY COLLEGE OF BALTIMORE COUNTY - HUMAN SERVICES A.A.S. DEGREE

## TOWSON UNIVERSITY: FAMILY AND HUMAN SERVICES; Human Services Track B.S. DEGREE

<table>
<thead>
<tr>
<th>COURSE #</th>
<th>COURSE TITLE</th>
<th>CRS.</th>
<th>TU EQUIV.</th>
<th>CORE</th>
<th>COMMENTS</th>
<th>COURSE ID#</th>
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<tr>
<td>ENGL 101</td>
<td>College Composition I</td>
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<td>TSEM 102 (waived)</td>
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<td>MATH 151</td>
<td>Introduction to Statistical Methods</td>
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<td>Mathematics</td>
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<td>Technology and Information Systems</td>
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<td>COSC 111 (C4)</td>
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<td>Creativity &amp; Creative Development</td>
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<td>CMNS 101</td>
<td>Fundamentals of Communication</td>
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<td>Arts &amp; Humanities</td>
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<td>PSYC 101</td>
<td>Introduction to Psychology</td>
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<td>Social &amp; Behavioral Sciences</td>
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<td>BIOL/PHSC</td>
<td>Biological/Physical Science w/Lab</td>
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<td>Depends on choice.</td>
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<td>Biological &amp; Physical Science w/Lab</td>
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<td>ENGL 102</td>
<td>College Composition II</td>
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<td>ENGL TLL</td>
<td>12.</td>
<td>Global Perspectives</td>
<td>10267***</td>
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<td>PSYC 105 OR</td>
<td>Human Relations in Culturally Diverse Society OR Racial &amp; Cultural Minorities</td>
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<td>FMST TLL***</td>
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<td>Diversity &amp; Difference</td>
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<td>SOCI 141</td>
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<td>SOCI 343****</td>
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<td>Legal &amp; Ethical Issues in Child &amp; Youth Care</td>
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<td>USEL TLL</td>
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<td>TU major elective Ethical Issues &amp; Perspectives</td>
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<td>TU FMST elective</td>
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<td>Crisis Intervention OR Behavior Mgmt. &amp; Crisis Intervention in Youth</td>
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<td>Transfers as lower level credit.</td>
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<td>SOCL 101</td>
<td>Human Services Electives: Introduction to Sociology</td>
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<td>SOCT 101</td>
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<td>TU's program requires SOCT 101</td>
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<td>HUMS®</td>
<td>Human Services Elective taken at Towson and transferred into CCBC</td>
<td>3</td>
<td>FMST 101®</td>
<td>FMST 101 and FMST 201 are offered online at TU. Spaces in these courses will be reserved for students completing this agreement. CCBC students interested in taking these courses at TU while enrolled at CCBC should work with the CCBC Human Services Program Coordinator.</td>
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</table>

**Program Requirements at CCBC: 34-35**

**Total Program Requirements at CCBC: 63-64**

**Total Credits in Transfer: 63**

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*12 Core Curriculum units must be completed at Towson University: 8, 9, 10, AND 11.
THE COMMUNITY COLLEGE OF BALTIMORE COUNTY - HUMAN SERVICES A.A.S. DEGREE
TOWSON UNIVERSITY/ FAMILY AND HUMAN SERVICES: Human Services Track B.S. DEGREE

** If you are new to college (meaning you have not successfully completed transferable college credit(s) at another institution(s)), you are required to take ACDV 101 Transitioning to College during your first semester at CCBC, thereby increasing the number of credits required for the degree by one (1) credit. Students are required to provide official transcript(s) to document successful completion of college coursework at another institution(s) in order for this requirement to be waived.

***Requires Course Directive for Core placement
****Transfers as lower-level credit.

@CCBC students, who choose not to complete FMST 101 and FMST 201 online at Towson prior to formal admission, may choose 6 units of HUMS electives as outlined in CCBC’s Human Services AAS Degree requirements. FMST 101 and FMST 201 may be completed after admission to the University; however, they are prerequisite/gateway courses for the Towson major.

**PROGRAM REQUIREMENTS TO BE COMPLETED AT TU** (50-56)

**REQUIRED COURSES FOR THE MAJOR** (37-43)

**FMST 101** Introduction to Family Studies (3)
(Recommended to be taken at TU while completing Associate degree, and transferred into CCBC as AAS Program Elective.)
**FMST 201** Family Resources (3) Core 10
(Recommended to be taken at TU while completing Associate degree, and transferred into CCBC as AAS Program Elective.)

**FMST 297** Preparing for Human Service Workers (3)
**FMST 301** Family Relationships (3)
**FMST 302** Theories of Family Functioning (3)
**FMST 303** Trends in Contemporary Family Life (3)
**FMST 305** Parent-Child Relationships Across the Lifespan (3)
**FMST 380** Family Law (3)
**FMST 387** Community Services for Families (3)
**FMST 397** Internship in Family & Human Services (3)
**FMST 485** Writing & Research Methods in Family Studies (3) Core 9
**FMST 490** Senior Seminar (4)
**PSYC 203** Human Development (3)
**HLTH 220** Sexuality in a Diverse Society (3)

**HUMAN SERVICES TRACK SPECIFIC REQUIREMENTS** (10)

**PSYC 205** Introduction to the Helping Relationship (3)
**FMST 350** Fundamentals of Leadership in the Nonprofit Sector (3)
**FMST 497** Advanced Internship in Family Studies & Community Development (3)

**HUMAN SERVICES TRACK SPECIFIC ELECTIVES** (3)

Electives shall be selected from the following content areas: psychology, sociology, health science, education, gerontology, and women’s studies. Students are encouraged to take a course in small-group dynamics and gerontology. This elective must be at the 300 level or above.

**TOTAL UNITS TO B.S. DEGREE** (120-125 Units)

CCBC AAS Human Services Degree 63
Completion of TU Core Curriculum 6
Completion of TU Family Studies & Human Services Requirements 50-56
Electives 0-1