



NEW VENDOR FORM

This form is used for requesting a new vendor be added for Towson University Foundation, Inc. (TUF) to process payment of approved vendor invoices.

Please complete and return this form to tufoundation@towson.edu.

Please also submit a current W-9 for the vendor to our secure drop box link: <https://fds.towson.edu/filedrop/TUFoundation>.

VENDOR INFORMATION

Vendor Name _____

Physical Address _____

City _____ State _____ Zip Code _____

Remit To Address (if different than above) _____

City _____ State _____ Zip Code _____

Contact Name _____

Contact Phone Number (_____) - _____ - _____

Email Address _____

SIGNATURE

DATE

PRINT NAME