Assessment 911 Workshops
Sponsored by the Towson University Office of Assessment

Assessment 911 Workshops are drop-in sessions for faculty, staff, and administrators to get immediate one-on-one assessment-related help (sessions will not include a presentation or PowerPoints). Workshops are intentionally planned during the month of October to provide assistance with Annual Reports which are due by November 1, 2017. Annual reports provide data and analysis from the 2016-2017 academic year for (a) all core courses and (b) all programs. Please contact the Office of Assessment at 4-2200 for assistance during the month of September. Attend an Assessment 911 Workshop for help with the following:

- How to create or revise an Assessment Plan (core or program)
- How to enter data or text into an Annual Report (core or program)
- Questions about what to write in an Annual Report (core or program)
- How to navigate the assessment software system (Compliance-Assist)

Where? Burdick Hall room 112 (Computer Classroom)

RSVP? Not necessary; just drop-in for help during any day and time listed below

What should I bring?
- No need to bring a laptop as all sessions will be held in Burdick Hall room 112, a computer classroom with between 25-30 desktop computers.
- Bring questions, data, memory stick...whatever you need to help us help you😊

When are the Assessment 911 Workshops?

Week of October 2:
Monday, Oct. 2 from 3 - 4pm
Friday, Oct. 6 from 1pm - 3pm

Week of October 9:
Tuesday, Oct. 10 from 2 - 4pm
Thursday, Oct. 12 from 9 - 11am

Week of October 16:
Tuesday, Oct. 17 from 11am - 12:30pm
Wednesday, Oct. 18 from 9 - 11am

Week of October 23:
Monday, Oct. 23 from 1 - 3pm
Wednesday, Oct. 25 from 2 - 4pm
Thursday, Oct. 26 from 9am - 12noon
Friday, Oct. 27 from 12noon - 3pm

Week of October 30:
Monday, Oct. 30 from 1 - 4pm
Tuesday, Oct. 31 from 8am - 12noon
Who will be available to help me?

1. Tab Uhrich, Director of Academic Assessment
   - Areas of Expertise: Creating and modifying assessment plans; writing annual reports; figuring out how to take data from a course or program and make it fit into the annual report template; analyzing/evaluating data and deciding what to write in text boxes of annual report; deciding what to assess; and help with direct versus indirect measures
   - Contact information: tuhrich@towson.edu or 4-3690

2. Tanisha Peterkin, Assessment Coordinator
   - Areas of Expertise: Database systems; navigating in Compliance-Assist; creating or revising data charts and/or text boxes; creating new assessment plan templates; creating new annual report templates
   - Contact information: tpeterkin@towson.edu or 4-2200

I’m not available on any of these dates or times but need help:

- Other dates/times are available by appointment
- Contact Tab Uhrich or Tanisha Peterkin to schedule a meeting
  - Tab Uhrich, Director of Academic Assessment: tuhrich@towson.edu or call 4-3690
  - Tanisha Peterkin, Assessment Coordinator: tpeterkin@towson.edu or call 4-2200

Don’t Forget to Mark Your Calendars!

Assessment Day for Core (Categories 13 & 14): Tuesday, January 16, 2018 (Admin. Bldg. room 424)
   - Morning Session from 8:00 – 12noon
   - Afternoon Session from 1:00 – 5:00pm
   - Inclement weather make-up date: Friday, January 19, 2018 (same times/location)

Assessment Day for Programs: Thursday, January 18, 2018 (Admin. Bldg. room 424)
   - Morning Session from 8:00 – 12noon
   - Afternoon Session from 1:00 – 5:00pm
   - Inclement weather make-up date: Friday, January 26, 2018 (same times/location)

Assessment Day for Unit: Tuesday, January 23, 2018 (Admin. Bldg. room 424)
   - Morning Session ONLY from 8:00am – 12noon
   - Inclement weather make-up date: Thursday, January 25, 2018 (same times/location)