Fall Term

Fall 2016 Registration & Billing Schedule

<table>
<thead>
<tr>
<th>REGISTRATION DEADLINE</th>
<th>BILL STATEMENT AVAILABLE</th>
<th>FALL DUE DATE</th>
<th>$150 LATE FEE CHARGED</th>
<th>SCHEDULED DUE DATE TO CANCELLATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/15/2016</td>
<td>7/22/2016</td>
<td>8/20/2016</td>
<td>8/15/2016</td>
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Note: In order to receive 100% adjustment of tuition and fees, you must drop by September 7, 2016.

Registration Restrictions

If you have a university account balance in excess of $200, you will not be allowed to register.

eBill Notification and Payment

Payment of the electronic tuition bill (eBill) is the responsibility of the student and is due to the university each term. Notification that an eBill has been issued is communicated to each student via their TY campus email. Failure to pay or provide financial aid or third party documentation to cover the eBill statement balance does not discharge the financial obligation, including any late payment assessments, and may result in the cancellation of your class schedule.

If your account balance reflects a credit or zero balance, your class schedule will be secured for the term. If your account balance reflects a credit or zero balance and you choose NOT to attend the upcoming term, you MUST drop all of your classes by the end of the charge of schedule period in order to receive a 100 percent refund of tuition and fees. You must withdraw online through SIS Service.

To withdraw online:

- Login to Towson Online Services.
- Click Sis Self Service.
- Click Student Center.
- Click Enroll/ Drop.

Notification to the instructor does not constitute a proper withdrawal. If you fail to withdraw in the proper manner and timeframe, you will be financially responsible for all term changes. A $130 late fee is assessed to any student who does not pay in full or establish a payment plan with the university by their bill payment deadline.

For more information, contact the Office of the Registrar.
Fall Refund Dates & Policy

Fall 2016 Refund Policy
A fall student who pays in full for classes in this term or a spring semester will not receive a refund. There is no exception for payments made after the deadline. In order to receive any refund after the deadline, the student must cancel their registration in writing. For any questions, please contact the Office of the Registrar.

For drop-ins:
- Email: Townson Online Office Service
- Call: 510-546-6607
- Visit: Online Canvas Site

Once more details are available, the change of schedule procedure will be available at www.berkeley.edu/registrations. This change will apply to the fall 2016 term. Please note that changes to the fall 2016 term will be effective as of the next semester.

Fall 2016 Refund Dates for Popular Sessions
The change of schedule policy is for the fall 2016 session begins in August. It begins at 5 PM on September 1, 2016.

<table>
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<th>Change of Schedule Deadline</th>
<th>Refund Deadline</th>
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<td>Fall 2016 Fall Term</td>
<td>September 1, 2016</td>
<td>September 1, 2016</td>
</tr>
<tr>
<td>Fall 2016 Fall Term 2</td>
<td>September 1, 2016</td>
<td>September 1, 2016</td>
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*Change dates subject to schedule changes.

Fall 2016 Refund Dates for First Fall Week Session
The change of schedule policy for the fall 2016 session begins in August. It begins at 5 PM on September 1, 2016.

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Refund Method
No refunds are paid to students in receipt of financial aid. University financial aid is released on the dates financial aid recipients are credited for their current term. The financial aid office may contact students to confirm the terms and conditions of financial aid. Financial aid recipients are required to follow the terms and conditions of financial aid in order to receive their financial aid. Financial aid is released according to the schedule of the term in which the student is enrolled.

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