Event & Conference Services
Student Event Staff

Supervisor:
Wesley Siko

Starting Salary:
$9.75 / hour

Hours per week:
Sporadic depending on event schedule, 5 - 20 hours per week

Availability:
Days, Evenings, Weekends

Job Summary:
The Event Staff provides customer service & crowd management for athletic & special events held at SECU Arena, Unitas Stadium, University Union and other campus locations. The staff is also responsible for the setup & breakdown of various events.

- Events include but are not limited to athletic competitions, student special events, banquets, commencements, concerts, trade shows, and conferences.
- Event duties include but are not limited to providing customer services, taking tickets, ushering patrons to their seats, providing crowd control and light security.
- Provide facility supervision at scheduled events – including measuring sound levels of amplified noise to avoid academic & community disturbances.
- Setup/breakdown may include but is not limited to transporting and setting up/breaking down chairs, tables, turnstiles, tarps, stage sections, pipe & drape, sign holders, and other various pieces of the event.

Minimum Qualifications:
- MUST BE ABLE TO WORK AS A TEAM MEMBER
- Must have positive attitude and work initiative.
- Must be able to lift 60 lbs.
- Must be able to properly lift tables, chairs, etc. and use transport equipment.
- Must be able to answer questions and give directions in a clear, concise manner.
- Must be able to stand for a period of five to eight hours.

Special conditions of employment:
- If classes are cancelled due to inclement weather, but an event is not cancelled for the same date, staff is expected to work.
- Work hours are sporadic according to events. However most events are scheduled on a voluntary, first come first-serve basis. Hours may be through the night and are subject to change.
- Uniform requirements: black pants, dark socks, and black shoes. Shirt and nametag are provided.
- All Event Staff are required to become Crowd Manager Certified (training provided)
- All Event Staff are required to work a minimum of 3 of Towson University’s home football games.

Experience
- Customer service and event experience preferred.
- Sport management, human resources, and public relations major a plus

How to apply:
Send Resume and availability (Sunday-Saturday) to Wesley Siko, wsiko@towson.edu

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