Position Profile for
Student Set-Up Crew – Currently Accepting Applications

Event & Conference Services
Student Setup Crew

Supervisor: Brandon Holley

Starting Salary: $9.50 / hour

Hours Per Week: Scheduled based on events all over campus and shifts

Special Notes: This is a physical labor position

Availability: Days, Evenings, Weekends (assigned a specific shift you work every week)

The Student Setup Crew position provides support in the setting up and breaking down of all events on campus. This includes day to day operations along with special events at various hours.

- Setups include but are not limited to special events, weekly meetings, picnics, fairs, and expo’s
- Event setup equipment includes tables, chairs, stages, and other event related equipment.
- Event setup must be completed in a timely fashion. These event set ups may need to be completed in a very short period of time.

Minimum Qualifications:
- Must be able to work in a team environment.
- Must be able to lift at least 60lbs.
- Valid Drivers License.
- Must be able to understand floor diagrams to precision.
- Must be able to learn safety precautions for events.
- Must be able to use all equipment provided by department.

Special conditions of employment:
- Must be able to work On-Call weekends.
- Assigned hours may include week days, week nights, and weekends.
- Must be able to be cleared for driving a state vehicle which includes driving record, computerized safety training driving course, and physical exam provided by the University.
- This position may at time need to interpret and make decisions effecting event setups.
- The student setup crew must be knowledgeable in the safe and proper handling of all equipment (including vehicles) helping to prevent injuries and/or damage to equipment.

How to apply:
- Complete the online Student Employment Application. You may attach your resume.
http://fusion.towson.edu/www/AdminandFinance/auxServices /EventConf/index.cfm

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