Event & Conference Services
Student Setup Crew

Supervisor:
Wesley Siko

Starting Salary:
$11.00 / hour

Hours Per Week:
Scheduled based on events all over campus and shifts

Special Notes: (Available shifts)
Sunday: 1pm-7pm, 8:30pm-12:30am
Wednesday: 8:30pm-12:30am
Friday: 12pm-6pm
Saturday: 7am-1pm, 1pm-7pm, 1pm-7pm

Availability:
Days, Evenings, Weekends *(assigned a specific shift you work every week)*

Job Summary:
The Student Setup Crew position provides support in the setting up and breaking down of all events on campus. This includes day-to-day operations along with special events at various hours.

- Setups include but are not limited to special events, weekly meetings, picnics, fairs, and expo’s
- Event setup equipment includes tables, chairs, stages, and other event related equipment.
- Event setup must be completed in a timely fashion. These events set ups may need to be completed in a very short period of time.

Minimum Qualifications:
- Must be able to work in a team environment.
- Must be able to lift at least 60lbs.
- Valid Drivers License.
- Must be able to understand floor diagrams to precision.
- Must be able to learn safety precautions for events.
- Must be able to use all equipment provided by department.

Special conditions of employment:
- Must be able to work On-Call weekends.
- Assigned hours may include week days, week nights, and weekends.
- Must be able to be cleared for driving a state vehicle which includes driving record, computerized safety training driving course, and physical exam provided by the University.
- This position may at time need to interpret and make decisions effecting event setups.
- The student setup crew must be knowledgeable in the safe and proper handling of all equipment (including vehicles) helping to prevent injuries and/or damage to equipment.

How to apply:
Apply online at www.towson.edu/ECS click on the student employment tab on the right hand side.
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