AileyCamp Baltimore is looking for instructors and group leaders for Summer 2020!
See positions below for details.

CAMP DATES: Monday, June 29, 2020 to Friday, August 7, 2020

APPLICATION: In order to apply, you must be available everyday 8am-4:30pm in order to apply. Please send your resume, letter of interest, and 3 references to AILEYCAMP@TOWSON.EDU. There will be a mandatory orientation June 19th and 20th.

INTERVIEWS: Once we have received your application, we will contact you with more details regarding your interview time and exact location.

FOR COURSE DESCRIPTIONS, PLEASE VISIT:
https://www.towson.edu/campus/programs/youth/aileycamp/curriculum.html

GROUP LEADERS (8 POSITIONS)

GROUP LEADERS WANTED!!!!

- Attend all daily classes and activities with assigned group, Monday – Friday between the hours of 8:30am – 3:30pm.
- Assist campers with class content, dance skills, choreography and activities as needed in classes.
- Assist dance instructors or facilitators with classroom management.
- Monitor camper’s behavior and act as a liaison between campers and faculty members, AileyCamp Director, and other AileyCamp staff.
- Report individual campers’ counseling needs to the Guidance Counselor.
- Assist faculty members as needed in the creation of the end-of-camp performance materials.
- Participate in lunch duty, free periods and general supervision of campers when not in classes or meetings.
- Participate in all rehearsal, preparation and day-of final performance activities as needed to support the artistic staff.
- Participate in regularly scheduled staff meetings (3:30 – 4:30pm) and individual meetings with the AileyCamp Director.
- Dress in the AileyCamp staff uniform and in a neat and clean manner insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
- Attend a mandatory staff orientation.
• Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing.

GROUP LEADERS: FOOD SERVICE INTENSIVE (2 POSITIONS)

FOOD INTENSIVE GROUP LEADERS WANTED!!!!

• Attend all daily classes and activities with assigned group, Monday – Friday between the hours of 8:00am – 4:00pm.
• Assist dance instructors or facilitators with classroom management.
• Attend Food Bank orientation.
• Set up and break down breakfast and lunch.
• Report individual campers’ counseling needs to the Guidance Counselor.
• Participate in lunch duty, free periods and general supervision of campers when not in classes or meetings.
• Participate in all rehearsal, preparation and day-of final performance activities as needed to support the artistic staff.
• Supervise campers to MTA bus lines.
• Participate in regularly scheduled meetings with the AileyCamp Director.
• Dress in the AileyCamp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
• Attend a mandatory staff orientation.
• Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing.

GUIDANCE COUNSELOR (1 POSITION)

POSITION FILLED

• Provides individual, group, and family counseling as needed, and help to ensure a safe environment for fostering positive alternatives to stress related issues and conflict.
• Conduct daily group counseling sessions as needed.
• Help in organizing with the Personal Development instructor special educational sessions on issues such as drug abuse, sex education, family relationships and nutrition.
• Participate in lunch duty, free periods and general supervision of campers when not in sessions or meetings.
• Participate and supervise campers as directed on field trips.
• Participate in all rehearsal, preparation and day-of final performance activities as needed to support artistic staff.
• Participate in regularly scheduled staff meetings (3:30 – 4:30pm) and individual meetings with the AileyCamp Director.
• Provide the AileyCamp Director with written reports of individual students and groups as needed for documentation.
• Dress in the AileyCamp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
• Attend a mandatory staff orientation.
• Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing.
• Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing.
DANCE INSTRUCTORS (4 FULL TIME POSITIONS)
JAZZ TEACHER WANTED!!!!
BALLETT, JAZZ, WEST AFRICAN, AND MODERN

- Teach 1-4 dance technique classes per day, Monday – Friday between the hours of 8:30am – 3:30pm.
- Choreograph for the final camp presentation in consultation with the Ailey Camp Director, Ailey Camp Administrator and other faculty.
- Participate in lunch duty, free periods and general supervision of campers when not teaching in class.
- Participate and supervise campers as directed on field trips.
- Participate in regularly scheduled staff meetings (3:30 – 4:30pm) and individual meetings with the Ailey Camp Director.
- Provide the Ailey Camp Director with a written evaluation of student’s progress.
- Provide the Ailey Camp Director with a schedule of proposed class content.
- Dress in the Ailey Camp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
- Attend a mandatory staff orientation.
- Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and fingerprinting.

PERSONAL DEVELOPMENT (1 POSITION)
POSITION FILLED

- Teach 1-4 classes per day, Monday – Friday between the hours of 8:30am – 3:30pm.
- Assist campers in the development of self-discipline and critical thinking skills through facilitated discussions, workshops and teacher lead activities.
- Organize and implement Personal Development seminars on drug awareness and abuse, nutrition, health, hygiene, human sexuality, career goals, conflict resolution, decision-making and self-esteem building.
- Facilitate activities such as role playing, group discussion, peer counseling and mediation.
- Provide Ailey Camp Director with a schedule of proposed class content.
- Participate in lunch duty, free periods and general supervision of campers when not in classes or meetings.
- Participate and supervise campers as directed on field trips.
- Participate in regularly scheduled staff meetings (3:30 – 4:30pm) and individual meetings with the Ailey Camp Director.
- Provide the Ailey Camp Director with written reports of individual students and groups as needed for documentation.
- Dress in the Ailey Camp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
- Attend a mandatory staff orientation.
- Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and fingerprinting.
CREATIVE COMMUNICATION (1 POSITION)

CREATIVE COMMUNICATION TEACHER WANTED!!!!

- Teach 1-4 classes per day, Monday – Friday between the hours of 8:30am – 3:30pm.
- Organize and implement facilitated discussions, workshops and teacher lead activities featuring creative writing, poetry, fiction, playwriting, spoken word presentations, and /or visual arts presentations.
- Prepare material for presentation as needed for in-day camp sessions and the final camp presentation in consultation with the Ailey Camp Director, Ailey Camp Administrator and other faculty.
- Provide the AileyCamp Director with a schedule of proposed class content.
- Participate in lunch duty, free periods and general supervision of campers when not in classes or meetings.
- Participate and supervise campers as directed on field trips.
- Participate in all rehearsal, preparation and day-of final performance activities as needed.
- Participate in regularly scheduled staff meetings (3:30 – 4:30pm) and individual meetings with the AileyCamp Director.
- Provide the AileyCamp Director with written reports of individual students and groups as needed for documentation.
- Dress in the AileyCamp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
- Attend a mandatory staff orientation.
- Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing.

ADMINISTRATIVE ASSISTANT (1 POSITION)

ADMINISTRATIVE ASSISTANT WANTED!!!

- Will assist Camp Director with daily administrative needs
- Work with Camp Administrator to organize and distribute camper uniforms and supplies (Pre Camp)
- Monitor daily attendance with group leaders. Contact parents about absent campers. Report to Camp Director about daily attendance
- Confirm field trip reservations and transportation reservations (3 times)
- Work with Camp Director to prepare games, attendance sheets, camp groups, name tags, ice breakers for staff and camper orientations
- Check in with Camp Administrator weekly about camper meals
- Coordinate camper meals and supervise group leaders who are in charge of meals
- Work with Camp Administrator to organize Open House, Funders Day, and Final Performance Days
- Distribute bus tickets to campers weekly
- Distribute and collect staff surveys (2 times during camp)
- Assist Camp Administrator with materials to be distributed daily
- Monitor medical incident booklet; will complete written incident via DHMH site
- Work with Camp Administrator to create Final Performance Program
- Organize and order costumes for the final show
- Compile music form staff for final show
- Work with Camp Director to organize Poetry Pizza or Talent Show event
- Prepare End of Camp Awards
• Dress in the AileyCamp staff uniform and in a neat and clean manner, insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
• Attend a mandatory staff orientation.
• Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing

VOLUNTEERS/INTERNS (4-5 UNPAID)
ALWAYS NEEDED!!!
Volunteers are coordinated and given daily assignments by the Camp Administrator and/or Camp Director. Volunteers may assist with:

  • Assist group leaders
  • Documenting AileyCamp with video and photography.
  • Field trips as needed.
  • Day-to-day operations (answering phones, running errands etc.).
  • The final performance as runners, costumers, ushers, etc.
  • Dress in a neat and clean manner insuring clothing and/or costumes do not contain inappropriate references for children (alcohol, drugs, profanity, etc.).
  • Attend a mandatory staff orientation.
  • Voluntarily participate in the background checks required for employment including but not limited to federal and sex offender checks and finger printing