

# FirstName LastName

Baltimore, MD | Firstlastname@gmail.com | 410-555-555

## EDUCATION

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**Bachelor of Science, Information Technology** May 20XX  
Towson University, Towson, MD  
3.2 GPA, IT GPA: 3.5

## TECHNICAL SKILLS

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**Languages:** Python 2.7.3 | Java 7 | C, C++ | HTML  
**Tools and Software:** Dreamweaver | UltraEdit | Rational Rose | Photoshop  
**Operating Systems:** Linux | Mac OS | Windows XP, 7, 8 and 10

## RELEVANT INFORMATION TECHNOLOGY PROJECTS

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**System Administration and Maintenance** Fall 20XX  
Towson University, Towson, MD

- Searched and manipulated files in Linux with the cp, mv, find, touch, and grep commands

**Fundamentals of Information Systems and Technology** Fall 20XX  
Towson University, Towson, MD

- Used leadership and communication skills to consolidate and edit documentation for group E-Commerce website project

**General Computer Science** Spring 20XX  
Towson University, Towson, MD

- Developed and implemented an ATM program, student information record system, and tic-tac-toe game in Python

**Computer Science I** Fall 20XX  
Towson University, Towson, MD

- Wrote and debugged object-oriented Java programs that calculated speeding tickets, employee salary, and loan rates

## RELEVANT TRAINING

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**Charm City Linux**, Baltimore, MD September 20XX – Present  
Trainee

- Attend a teaching group to obtain additional experience working with Linux
- Obtain additional training through Linux Foundation X practice course

## WORK HISTORY

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**Best Buy**, Timonium, MD July 20XX - Present  
Sales Associate

- Provide excellent customer service by resolving customer concerns professionally
- Maintain an in-depth knowledge of all products to ensure accurate information
- Strengthen communication and interpersonal skills through collaboration with team