

## CAREER READY SKILLS

(Adapted from the National Association for Colleges and Employers)

COMPETENCY	DESCRIPTION
<b>CAREER &amp; SELF-DEVELOPMENT</b>	Proactively develop oneself and one's career through continual personal and professional learning, awareness of one's strengths and weaknesses, navigation of career opportunities, and networking to build relationships within and without one's organization.
<b>COMMUNICATION</b>	Clearly and effectively exchange information, ideas, facts, and perspectives with persons inside and outside of an organization.
<b>CRITICAL THINKING</b>	Identify and respond to needs based upon an understanding of situational context and logical analysis of relevant information.
<b>EQUITY &amp; INCLUSION</b>	Demonstrate the awareness, attitude, knowledge, and skills required to equitably engage and include people from different local and global cultures. Engage in anti-racist practices that actively challenge the systems, structures, and policies of racism.
<b>LEADERSHIP</b>	Recognize and capitalize on personal and team strengths to achieve organizational goals.
<b>PROFESSIONALISM</b>	Knowing work environments differ greatly, understand and demonstrate effective work habits, and act in the interest of the larger community and workplace.
<b>TEAMWORK</b>	Build and maintain collaborative relationships to work effectively toward common goals, while appreciating diverse viewpoints and shared responsibilities.
<b>TECHNOLOGY</b>	Understand and leverage technologies ethically to enhance efficiencies, complete tasks, and accomplish goals.

Learn more about Career Ready Skills at [www.towson.edu/careerskills](http://www.towson.edu/careerskills)