

***Sample Resume: Student with limited experience**

Allen A. Athlete

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Education

Towson University, Towson, MD

May 20XX

Bachelor of Science, Sport Management

- GPA: 3.65
 - Dean's List, Fall 20XX – Fall 20XX
 - Chi Alpha Sigma, National Student-Athlete Honor Society
 - CAA All-Academic Team, 20XX, 20XX
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Related Coursework

Organization and Administration of Intramurals, Towson University

September 20XX-December 20XX

- Designed a hypothetical budget for a university club sports office
- Conducted research project based on students' perceptions of intramural sports and presented at National Intramural-Recreational Sports Association conference (NIRSA)

Advanced Sport Marketing, Towson University

January 20XX-May 20XX

- Created a series of ten advertisements for campus recreation services using brochure, website, program and poster formats
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Leadership

Towson University Varsity Football Team Captain, Towson, MD

August 20XX – present

- Manage a full-time student course load with an average of 25 hours per week training, play review, and competition
- Collaborate with coaches to design team practice, team workshops, and community involvement opportunities
- Demonstrate effective communication skills to assist in mediating team conflict

Towson University Student-Athlete Advisory Committee (SAAC), Towson, MD

August 20XX – present

- Attend weekly committee meetings, representing the football team honestly and fairly
- Advocate for concerns and interests of student-athletes at Towson University
- Serve as a leader to implement resolutions voted on by the board each year

Towson University Football Camp Counselor, Towson, MD

July – August, 20XX – 20XX

- Planned, organized, and facilitated daily football activities for children ages 7-15
 - Provided instruction during daily morning meetings
 - Coordinated efforts with camp staff to plan and develop awards ceremony for the children and their parents
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Experience

Academic Tutor, Athletic Department

August 20XX – May 20XX

Towson University Athletic Department, Towson, MD

- Arranged and led study sessions with up to 10 student-athletes
 - Provided one-on-one academic instruction
 - Created and provided tailored study guides for student-athletes
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Community Involvement

- Volunteer at Komen Walk for a Cure, Timonium, MD
- Volunteer at SPCA, Baltimore, MD
- Volunteer at Second Change Baltimore, Baltimore, MD
- Salvation Army Bell Ringer
- American Red Cross Blood Drive Assistant

September 20XX – 20XX

March 20XX – 20XX

January 20XX – 20XX

December 20XX – 20XX

October 20XX – 20XX