

FirstName LastName

Baltimore, MD tstudent@gmail.com (443) 555-5555

Objective

To obtain an internship position as a budget analyst at Scottrade

Education

Bachelor of Science, Economics

May 20XX

Towson University, Towson, MD

Dean's List: Fall 20XX-present

Scholarship awarded: Dr. Harvey Paul Scholarship in Economics

Related Coursework

Public Finance

August 20XX- December 20XX

- Participated in group project to analyze assets and budgeting, then applied concepts to "client" income distribution

Introduction to Econometrics

August 20XX- December 20XX

- Used econometric principles and economics theories to predict future trends and develop policy proposals

Statistics for Business and Economics II

January 20XX- May 20XX

- Developed proficiency in using SPSS; completed project using cross-sectional and time series analysis

Related Activities

Economics Society, *Member*

August 20XX-present

- Participate in networking events with Towson University professors, alumni, and local business professionals

Omicron Delta Epsilon Economics Honor Society, *Member*

August 20XX-present

- Honored for academic and scholastic achievement
- Attend monthly meetings and contribute to member discussions about professional development

Professional Experience

Office Assistant, Department of Economics

January 20XX-present

- Field phone calls for office and answer any student or staff inquiries in a professional manner
- Handle confidential files for department by inputting data and filing

Cashier, Qdoba Mexican Grill

May 20XX-August 20XX

- Communicated with customers to complete orders and process transactions
- Performed exceptionally well in fast-paced environment; received Customer Service Award July 2012