

FirstName LastName

Baltimore, MD

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410-555-555

EDUCATION

Bachelor of Science, Information Technology

May 20XX

Towson University, Towson, MD

3.2 GPA, IT GPA: 3.5

TECHNICAL SKILLS

Languages: Python 2.7.3 | Java 7 | C, C++ | HTML

Tools and Software: Dreamweaver | UltraEdit | Rational Rose | Photoshop

Operating Systems: Linux | Mac OS | Windows XP, 7, 8 and 10

RELEVANT INFORMATION TECHNOLOGY PROJECTS

System Administration and Maintenance

Fall 20XX

- Searched and manipulated files in Linux with the cp, mv, find, touch, and grep commands

Fundamentals of Information Systems and Technology

Fall 20XX

- Used leadership and communication skills to consolidate and edit documentation for group E-Commerce website project

General Computer Science

Spring 20XX

- Developed and implemented an ATM program, student information record system, and tic-tac-toe game in Python

Computer Science I

Fall 20XX

- Wrote and debugged object-oriented Java programs that calculated speeding tickets, employee salary, and loan rates

RELEVANT TRAINING

Charm City Linux

September 20XX – Present

Trainee, Baltimore, MD

- Attend a teaching group to obtain additional experience working with Linux
- Obtain additional training through LinuxFoundationX practice course

WORK HISTORY

Best Buy

July 20XX - Present

Sales Associate, Timonium, MD

- Provide excellent customer service by resolving customer concerns professionally
- Maintain an in-depth knowledge of all products to ensure accurate information