

FirstName LastName

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Objective:

To obtain an internship position at the House of Ruth, Baltimore, MD

Education:

Bachelor of Science in Women's and Gender Studies

December 20xx

Towson University, Towson, MD

GPA: 3.60

Related Coursework:

Women, Work, and Family

August 20xx-December 20xx

- Examined historical progression of women working in American society and effects on the family unit
- Wrote research paper detailing unpaid work within the Caucasian American women society

B-More: Baltimore and Urban Communities

January 20xx-May 20xx

- Wrote paper concerning female abuse and the social impact that occurs in the Baltimore area and wider American society
- Learned about current issues in the Baltimore area, specific to race, gender, class, and youth activism

Related Experience:

Volunteer, Power Inside, Baltimore, MD

January 20xx-April 20xx

- Provided client services such as facilitating group meetings while maintaining confidentiality
- Mentored and tutored clients concerning health education
- Assisted clients with practical resources through donations of food and clothing
- Helped clients access public resources to be informed on health care matters

Intern, National Organization for Women, Washington, D.C.

May 20xx-August 20xx

- Researched and edited articles for online and print publications
- Updated media content upload on relevant topics
- Gained experience with web design and media platforms including Twitter and Facebook

Additional Experience:

Childcare Provider, Private Employer, Towson, MD

October 20xx-Present

- Provide quality care for three children ages five, six, and nine
- Organize schedules and demonstrate patience and developmentally-appropriate speech
- Communicate effectively with employer to develop activities for childcare sessions

Server, P. F. Chang's China Bistro, Towson, MD

May 20xx-August 20xx

- Collaborated with fellow employees to ensure efficiency in meeting every customers' needs
- Served up to 30 customers seated at five tables at one time