

CBE Service Leadership Award

Title of Award: CBE Service Leadership Award.

Description of Award: The College of Business and Economics recognizes faculty members who have been outstanding in providing service leadership.

Eligibility: Any full-time faculty member (including full time lecturers) in the College of Business and Economics may be considered for the award. Faculty members, who have received reassigned time for administrative duty or occupied an administrative position, are not eligible for the service leadership award. Accordingly, department chairs, directors (including program directors), assistant deans, and associate deans are ineligible for the award. Moreover, an award recipient is ineligible for another award of the same category for a period of three years. Members of the award committee are not eligible for an award.

Selection Criteria: Outstanding service leadership is defined as activities that lead to a meaningful contribution to the mission of the college, existing processes or changing/establishing new processes and standards. Venues for providing meaningful leadership to the college include its standing committees, inclusive of the Council and ad hoc committees. In addition to service at the college level, the recipient of the award is also expected to have performed substantial service at the department and university levels. Department examples of service leadership include, but are not restricted to, assessment, curriculum, and promotion, tenure, reappointment & merit committees as well as faculty searches and any other departmental task forces.

Application Materials: To be considered for the award, each nominee shall submit a portfolio of information on category-specific activities to highlight their unique qualities. For the service award, the portfolio shall include a listing of all service and leadership positions held at the department, college, university, and community levels, as well as the accomplishments associated with them.

Selection process: Each department/program (including BUSX) shall designate one candidate (e.g., using anonymous intradepartmental vote/nomination). Faculty can also self-nominate to the department chair. The candidate's materials must be sent to the nominee's department chair who is expected to confirm that the nomination packages are complete prior to the final submission to the award committee.

The award committee, comprised of the three previous, will assess nominations to determine if they meet the eligibility requirements, and then individually and collectively rank the nominees relative to how strongly each candidate meets the stated criteria. As a result, one recipient will be selected from the pool. Council reserves the right to add a representative to the award committee if all three previous winners are from the same department.

Deadlines:

1. Departments make their selection by the first Friday in March.
2. The nominee's application materials are submitted to the Dean's Office by the last Friday in March.
3. The award committee decisions are provided to the Dean by the second Friday in April.

Requirements for Award Recipients: The recipients' accomplishment will be shared on CBE website/newsletters.