BUSINESS ADMINISTRATION (BUAD) & Pre-BUSINESS (PBUA) Advising form for the 2007/2008 Catalog and earlier

Student ID #: ________________________________

PBUA □  BUAD □  DATE: ____________________________

Key: Enr = Enrolled  Grade @ TU  
T(Grade) = Transfer  (Grade) - Rep = Repeat

General Education Requirements (GenEds)

Transfer Package:

□ Granted: Complete GenEds for Package A / B / C

□ None: Complete the following GenEds:

Category I: SKILLS for LIBERAL LEARNING (1 course in each)

☐ I.A. ENGL 102/190 (with grade of "C" or higher)

☐ I.B. Using Info.  COSC 111

☐ I.C. College MATH

☐ I.D. Adv. Composition  ENGL 317 *(recommended) (with "C" or higher)

☐ I.E. Creativity & Creative Dev.

Category II: CONTEXTS for LIBERAL LEARNING

No more than three courses can be in the same discipline

II.A. SCIENTIFIC INQUIRY

(8 to 10 units, 4 units must be a lab science course
Please refer to catalog for course selection)

☐ Lab course: ______________________ # units ______________

☐ # units ______________

Total units: ______________________

II.B. AMERICAN EXPERIENCE (1 course in each)

1. Arts & Humanities

2. Contemporary Issues

II.C. WESTERN HERITAGE

1. Arts & Humanities (1 course. Must be a different discipline than II.B.1)

2. Social & Behavioral Sciences (Two courses- Two different disciplines)

3. Cultural Plurality and Diversity (1 course)

II.D. GLOBAL AWARENESS (1 course)

The name of Your Advisor is on your Student Center page on Towson Online Services Web site: https://inside.towson.edu/psLogin/

Complete this form using your current Academic Requirements. Bring both with you when you meet with your advisor.

A. Lower-Level Required Courses (21 units)

1. ACCT 201/211 Principles of Financial Accounting

2. ACCT 202/212 Principles of Managerial Accounting

3. COSC 111/112 Info & Tech for Bus or CIS 115

4. ECON 201/203 Microeconomic Principles

5. ECON 202/204 Macroeconomic Principles

6. LEGL 225 Legal Environment of Business

7. ECON 205 or MATH 231/233 Statistics

Admission to the BUAD Major Requirements: (See Side B for details)

□ GPA of 2.0 or higher. TU GPA ____________________________

□ Grade of "C" or higher in each lower-level (L/L) BUAD Required Course.

□ Average GPA of 2.7 or higher for ALL (L/L) BUAD Required Courses.

□ PBUA GPA: = Total Gpts. / Units: ____________

Ineligible for Admission:

To Do:

Submit Petition to Evaluate the Equivalency of a Transfer Course:

Repeat Policy: No more than two lower-level courses may be repeated, of which no more than one course may be repeated twice.

Courses for Fall/Spring Term:

8.) BUSX 301 Business Communications

9.) FIN 331 Principles of Financial Mngt

10.) MKTG 341 Principles of Marketing

11.) MNGT 361 Leadership & Management

The following courses will ONLY be applied to majors in CBE

12.) ECON 306 Statistics for Bus & Econ II

13.) EBTM 337 Enterprise Information Systems

EBTM 311 Waived after 1/1/2016

OPEN to Admitted BUAD majors only

14.) MNGT 375 Int'l Bus Theory & Practice

15.) EBTM 365 Principles of Operations Mngt

16.) BUSX 460 Professional Experience*

* Internship required concurrent with course enrollment

17.) MNGT 481 Bus Strategy & Policy

C. Concentration/Track (21 – 24 units)

☐ Economics (ECON) ☐ Human Resource Mgmt (HRM)

☐ Finance (FIN) ☐ Legal Studies (CBE)

☐ International Business (INBU) ☐ Management (MNGT)

☐ Marketing (MKTG)

Courses:

To be taken/grade:

1.) __________________________________________________________________________________

2.) __________________________________________________________________________________

3.) __________________________________________________________________________________

4.) __________________________________________________________________________________

5.) __________________________________________________________________________________

6.) __________________________________________________________________________________

7.) __________________________________________________________________________________

Graduation – Earned Units Required:

Minimum of 120 units: Earned ______ Enrolled ______ Need ______

Initials: __________  Please review this form carefully.

Keep this form with your important academic records. You will need it for your next advising appointment.

Transfer Evaluation:  Final __________ Preliminary __________

Note: If Transfer Package is pending or courses are not included on the Evaluation of Transfer Credit form, it is the student’s responsibility to inform the Transfer Evaluation Office and the advisor.

Check course pre-requisites before registering

By Maryland law, once you have earned 45 credits of course work, all students must have an academic plan that lists the courses needed to complete your degree for each semester leading to graduation. Transfer students must have a plan in the first semester at Towson. You will work with your academic advisor to create your academic plan. We have created a website with all the information needed to assist you with the creation of your academic plan at [http://towson.edu/cbe/resources/advising/academicplan.html](http://towson.edu/cbe/resources/advising/academicplan.html).

### REQUIREMENTS for ADMISSION to the Business Administration (BUAD) MAJOR:

- A minimum cumulative grade point average (GPA) of 2.0 or higher for all coursework.
- A minimum grade point average (GPA) of 2.70 for ALL seven lower-level BUAD prerequisites, with a minimum grade of 2.00 or higher in each of the lower-level BUAD prerequisites.

### Admission Procedure:

At the start of each semester and before registration, the CBE Student Academic and Career Services office will notify PBUA students of their admission status by e-mail to their Towson e-mail address. Students who have met the requirements in effect for their catalog year will be automatically admitted to the major and will be eligible to take upper-level “majors-only” CBE courses.

Students who take upper-level “majors-only” CBE courses before being admitted to the Business Administration major do so at their own risk.

### Lower-Level BUAD Required Prerequisites:

<table>
<thead>
<tr>
<th>Course</th>
<th>Gpts X</th>
<th>= Total Gpts</th>
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<tbody>
<tr>
<td>ACCT 201/211</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>ACCT 202/212</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>ECON 201/203</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>ECON 202/204</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>ECON 205 or MATH 231/233</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>LEGL 225</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>COSC 111/CIS 115</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td><strong>Sum</strong></td>
<td>=</td>
<td>=</td>
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</table>

Total Gpts / Units: GPA

### Grade Points Scale:

<table>
<thead>
<tr>
<th>Grade Points</th>
<th>A = 4.00</th>
<th>A- ≈ 3.67</th>
<th>B+ ≈ 3.33</th>
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</thead>
<tbody>
<tr>
<td>B</td>
<td>3.00</td>
<td>B- ≈ 2.67</td>
<td>C+ ≈ 2.33</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td></td>
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</tbody>
</table>

### BUSINESS ADMINISTRATION (BUAD) MAJOR REQUIREMENTS

After being accepted to the BUAD major and selecting a concentration/track, complete the upper-level Business Core Courses and all courses required for your concentration/track with a grade of "C" or higher (2.00).

### Concentrations/Tracks (21 units)

#### ECONOMICS TRACK (ECON)

- ECON 309
- ECON 310
- ECON 313
- MNGT 482
- Three ECON upper-level electives: (ECON 409 recommended as one elective.)

*NOTE: ECON 306 and 497 cannot count as an elective.*

#### FINANCE CONCENTRATION (FIN)

- FIN 332
- FIN 333
- FIN 423
- FIN 430
- FIN 436
- FIN 439
- MNGT 482

#### HUMAN RESOURCE MANAGEMENT TRACK (HRM)

- MNGT 381
- MNGT 395*
- MNGT 433
- MNGT 482
- MNGT 483

*Select two (2) courses from the following:*
- MNGT 425, 438, 451, 453, 463, 470-479, 491, 495, 497 EBTM 343**

#### INTERNATIONAL BUSINESS CONCENTRATION (INBU)

- FIN 435
- MKTG 445
- MNGT 438
- MNGT 482

*Select three (3) courses from the following with the approval of your advisor:*
- Foreign Language (200 or above) OR ANTH 368; ECON 325 or 421; GEOG 357; GEOG 427 or GEOG regional; HIST 479 or HIST regional; MKTG/MNGT 494 (if include travel or study abroad); PHIL 357 or PHIL regional; POSC 307; POSC 339 or POSC regional; POSC 341

#### LEGAL STUDIES TRACK (CBEI)

- LEGL 226
- LEGL 326
- LEGL 328

*Select four (4) courses from the following:*
- FMST 380, LEGL 325,470, MCOM 450, HCMN 441, POSC 209, 418

#### MANAGEMENT CONCENTRATION (MNGT)

- MNGT 381
- MNGT 395*
- EBTM 343**
- MNGT 482

*Select three (3) courses from the following:*
- MNGT 425, 438, 451, 453, 455, 463, 470, 491, 495, 497, 498, EBTM 419, 423, 461

Note: Only 3 units of the MNGT 497 or 498 can be used.

#### MARKETING CONCENTRATION (MKTG)

- MKTG 411
- MKTG 425
- MKTG 441
- MKTG 445
- MKTG 485

*Select two (2) courses from the following:*
- MKTG 345, 347, 349, 351, 355, 357, 361, 371,442, 470, 497

Note: Only 3 units of the MKTG 497 can be used.

* MNGT 395 formerly MNGT 497
** EBTM 343 formerly EBTM 443

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**Rev 5-2017**