The name of Your Advisor is on your Student Center page on Towson Online Services Web site: https://inside.towson.edu/psLogin/.
Complete this form using your current Academic Requirements. Bring both with you when you meet with your advisor.

General Education Requirements (GenEds)
Transfer Package:
- Completed: Complete GenEds for Package A / B / C
- None: Complete the following GenEds:

### Category I: SKILLS for LIBERAL LEARNING
1. **ENGL** 102/190 (with grade of "C" or higher)
2. **Using Info.** COSC 111 (recommended)
3. **College MATH**
4. **Adv. Composition** ENGL 317 (recommended)
   (with "C" or higher)
5. **Creative Dev.**

### Category II: CONTEXTS for LIBERAL LEARNING
No more than three courses can be in the same discipline

#### II.A. SCIENTIFIC INQUIRY
- (8 to 10 units, 4 units must be a lab science course)
  (Please refer to catalog for course selection)
  
  Lab course:  
  # units
  # units
  # units

  Total units: 

#### II.B. AMERICAN EXPERIENCE
- (One (1) course in each)
  1. Arts & Humanities
  2. Contemporary Issues

#### II.C. WESTERN HERITAGE
- (One (1) course. Must be a different discipline than II.B.1)
  1. Arts & Humanities
  2. Social & Behavioral Sciences
    (Two courses - Two different disciplines)
  3. Cultural Plurality and Diversity (1 course)

#### II.D. GLOBAL AWARENESS
- (1 course)

### Admission to the BUAD Major Requirements:
(See Side B for details)

- GPA of 2.0 or higher. TU GPA
- Grade of "C" or higher in each lower-level (L/L) BUAD Required Course.
- Average GPA of 2.7 or higher for ALL (L/L) BUAD Required Courses.
- BUAD GPA: = Total Gpts. / Units:

#### Ineligible for Admission:
To Do:

Submit Petition to Evaluate the Equivalency of a Transfer Course:

Repeat Policy: No more than two lower-level courses may be repeated, of which no more than one course may be repeated twice.

### Courses for Fall/Spring Term:

- [ ] Economics (ECON)
- [ ] Human Resource Mgmt (HRM)
- [ ] Entrepreneurship (ENTR)
- [ ] Legal Studies (CBEI)
- [ ] Finance (FIN)
- [ ] Management (MKTG)
- [ ] International Business (INBU)
- [ ] Marketing (MKTG)
- [ ] Project Management. & Business Analysis (PMBA)

Courses for Fall/Spring Term:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

Graduation – Earned Units Required:

- Minimum of 120 units: Earned__ Enrolled__ Need__

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Initials: Please review this form carefully. Keep this form with your important academic records. You will need it for your next advising appointment.
Creating Your Degree Completion Plan (DCP)

By Maryland law, once you have earned 45 credits of course work, all students must have an academic plan that lists the courses needed to complete your degree for each semester leading to graduation. Transfer students must have a plan in the first semester at Towson. You will work with your academic advisor to create your academic plan. We have created a website with all the information needed to assist you with the creation of your academic plan at http://towson.edu/cbe/resources/advising/academicplan.html

Term Codes

Term codes are used for registration in PeopleSoft (My TU).

Minister 1 + Last 2 digits of year (ex: 15 for 2015) + 1 = 1151
Spring 1 + Last 2 digits of year (ex: 15 for 2015) + 2 = 1152
Summer 1 + Last 2 digits of year (ex: 15 for 2015) + 3 = 1153
Fall 1 + Last 2 digits of year (ex: 15 for 2015) + 4 = 1154

Registration Tip: Prerequisites are checked online as you register. A pre-business (PBUA) student who is not accepted to the BUAD major and enrolls in an upper-level CBE (BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, or MNGT) course will be disenrolled from the course.

REQUIREMENTS for ADMISSION to the Business Administration (BUAD) MAJOR:

- A minimum cumulative grade point average (GPA) of 2.0 or higher for all coursework.
- A minimum grade point average (GPA) of 2.70 for all six lower-level BUAD prerequisites, with a minimum grade of 2.00 or higher in each of the lower-level BUAD prerequisites.
- Successfully complete the Computer Proficiency Exam (CPE) or OR EBTM 250 with a passing grade

Admission Procedure:

At the start of each semester and before registration, the CBE Student Academic and Career Services office will notify PBUA students of their admission status by e-mail to their Towson e-mail address. Students who have met the requirements in effect for their catalog year will be automatically admitted to the major and will be eligible to take upper-level “majors-only” CBE courses.

Students who take upper-level “majors-only” CBE courses before being admitted to the Business Administration major do so at their own risk.

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Computer Proficiency Exam (> 70%)

Total Gpts / Units = GPA

Grade Points Scale:

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BUSINESS ADMINISTRATION MAJOR REQUIREMENTS

After being accepted to the BUAD major, complete the Upper-Level Business Required Courses and all courses required for your Concentration/Track with a grade of “C” or higher (2.00).

Concentrations/Tracks (21 – 24 units)

**ECON** economy (ECON) - (21 units)

ECON 309* ECON 310* ECON 313 MNGT 482
Three ECON upper-level electives: (ECON 409 recommended )
* MATH 211 or 273 is a prerequisite.
NOTE: ECON 306 and 497 cannot count as an elective.

**ENTREPRENEURSHIP** Track (ENTR) - (24 units)

ENTR 355, ENTR 401, FIN 424, MKTG 451, EBTM 434**
Select three (3) courses from:
ENTR 402, 403, 410 or 498

**FINANCE** concentration (FIN) - (21 units)

FIN 350, 351, 353, 423, 430, 435, and 439

**HUMAN RESOURCE MANAGEMENT** track (HRM) - (21 units)

MNGT 381, 395***, 482, 483
Select two (2) courses from the following: EBTM 434**, MKTG 425, 438, 451, 452, 453, 463, 470, 491, 494, 495 or 497

**INT’L BUSINESS** concentration (INBU) - (21 units)

FIN 435, MKTG 445, MKTG 438 and MKTG 482 (or PHIL 371)
Select three (3) courses from the following with the approval of your advisor:
Foreign Language (200 or above) OR ANTH 368, ECON 325 or 421, GEOG 357, GEOG 427 or GEOG regional, HIST 479 or HIST regional; MKTG/MNGT 494 (if include travel or study abroad), PHIL 357 or PHIL regional, POSC 307, POSC 339 or POSC regional and POSC 341

**LEGAL STUDIES** track (CBEI) - (24 units)

LEGL 226, PHIL 371 or MNTG 482
Select four (4) courses from: LEGL 325, 326, 328, 470
Select two (2) courses from: FMST 380, MCOM 350, HCMN 441, PHIL 101, PHIL 103, PHIL 111, POSC 364, POSC 418

**MANAGEMENT** concentration (MNGT) - (21 units)

MNGT 381, MNGT 395***, EBTM 343**, MNGT 482
Select three (3) courses from: EBTM: 419, 423, 461, ENTR 355, MNGT 425, 433, 438, 451, 452, 453, 463, 470-479, 491, 494, 495, 497, 498. NOTE: Only 3 units of the MNGT 497 or 498 can be used.

**MARKETING** concentration (MKTG) - (21 units)

MKTG 411, MKTG 425, MKTG 441, MKTG 445, MKTG 485,
Select one (1) course from: MKTG 451 or MKTG 431
Select one (1) additional course from the following: MKTG 345, 347, 349, 355, 357, 361, 442, 470, 494, 497. NOTE: If both MKTG 451 & 431 are taken, no additional elective is required

**PROJECT MANAGEMENT & BUSINESS ANALYSIS** track (PMBA) - (24 units)

EBTM 343**, EBTM 446, EBTM 450, EBTM 454, EBTM 462
Select three (3) courses from the following: ACCT 341, 442, MKTG 349, EBTM 419, 425, 475-479, ENGL 318, MNGT 463
* MATH 211/273 is a prerequisite
** EBTM 343 formerly EBTM 443
*** MNGT 395 formerly MNTG 421