Complete this form using your current Academic Requirements and bring both with you when you meet with your advisor. The name of your advisor is displayed on the Student Center page of the Towson Online Services Web site: https://inside.towson.edu/psl/login/

A. Lower-Level Required Courses (18 units)

COMPUTER PROFICIENCY EXAM (CPE)* or EBTM 250
* CPE was retired in May 2016 and replaced with EBTM 250

1. ACCT 201/211 Principles of Financial Accounting
2. ACCT 202/212 Principles of Managerial Accounting
3. ECON 201/203 Microeconomic Principles
4. ECON 202/204 Macroeconomic Principles
5. LEGL 225 Legal Environment of Business
6. ECON 205 or MATH 231/233 Statistics

Admission to the BUAD Major Requirements: (See side B for details)

GPA of 2.0 or higher. TU GPA Grade of “C” or higher in each lower-level (L/L) BUAD Required Course. Average GPA of 2.7 or higher for all (L/L) BUAD Required Courses.

PBUA GPA: = Total Gpts. / Units:

Ineligible for Admission:

To Do:

Submit Petition to Evaluate the Equivalency of a Transfer Course:

Repeat Policy: No more than two lower-level courses may be repeated, of which no more than one course may be repeated twice.

Courses for Fall/Spring Term:

Graduation – Earned Units Required:

Minimum of 120 units: Earned __________ Enrolled __________ Need __________

Transfer Evaluation: Final __________ Preliminary __________

Note: If Transfer Package is pending or courses are not included on the Evaluation of Transfer Credit form, it is the student’s responsibility to inform the advisor of any changes to the evaluation.

Check course pre-requisites before registering: http://towson.edu/cbe/advising/documents/cpe_prereq_checking_guide.pdf

B. Upper-Level Business Courses (24 units)

- Open to PBUA & BUAD Majors

7. MKTG 341 Principles of Marketing
8. MNGT 361 Leadership & Management
9. BUSX 301 Business Communications
10. FIN 331 Principles of Financial Mgmt

- Open to Admitted BUAD majors only

11. MNGT 375 Int’l Bus’ry & Practice
12. EBTM 365 Principles of Operations Mgmt
13. BUSX 460 Professional Experience* *Internship required concurrent with course enrollment
14. MNGT 481 Bus Strategy & Policy

C. Required IS Courses (26 units)

15. CIS 211 Fund. of Info Systems & Tech. (3)
16. COSC 236 Intro to Computer Science I (4)
17. COSC 237 Intro to Computer Science II (3)
18. CIS 239 Computer Systems Architecture (3)
19. CIS 334 Data Organization (3 OR)
   CIS 335 Advanced Bus. Program. (3)
20. CIS 350 Telecommunications (3)
21. CIS 379 Systems Analysis and Design (3)
22. CIS 458 Organizational Database Mgmt (3)

D. Required IS Project Course (3) Select one of the following:

23. CIS 435 Human-Computer Interaction (3)
24. CIS 440 Systems Dev. for e-Commerce (3)
25. CIS 475 Analysis/Design for Web Sites (3)

E. Required MATH Courses for IS (6-7 units)

24. MATH 263 Discrete Mathematics (3)
25. MATH 273/274 Calculus I (4)
   OR MATH 211 Calculus for Applications (3)

F. Ethics Requirement (3 units)

26. COSC 418 Ethical and Societal Concerns (3)
   OR MNGT 482 Business Ethics & Sustainability (3)

G. Required Elective Course (3)

27. ECON 306 Statistics for Bus. Econ II (3)
   OR CIS 479 Software Project Management (3)
Creating Your Degree Completion Plan (DCP)

By Maryland law, once you have earned 45 credits of course work, all students must have an academic plan that lists the courses needed to complete your degree for each semester leading to graduation. Transfer students must have a plan in the first semester at Towson. You will work with your academic advisor to create your academic plan. We have created a website with all the information needed to assist you with the creation of your academic plan at http://web.towson.edu/cbe/advising/plan.html

REQUIREMENTS for ADMISSION to the Business Administration MAJOR (BUAD):

- A minimum cumulative grade point average (GPA) of 2.0 or higher for all coursework.
- A minimum grade point average (GPA) of 2.70 for all seven lower-level BUAD prerequisites, with a minimum grade of 2.00 or higher in each of the lower-level BUAD prerequisites.
- Successfully complete the Computer Proficiency Exam (CPE) or EBTM 250 with a passing grade

Admission Procedure for BUAD:
At the start of each semester and before registration, the CBE Student Academic and Career Services office will notify PBUA students of their admission status by e-mail to their Towson e-mail addresses. Students who have met the requirements in effect for their catalog year will be automatically admitted to the major and enrolled in an upper-level CBE (BUSX, ECON, ENTR, FIN, FPLN, LEGL, MKTG, or MNGT) course will be disenrolled from the course.

Recommended Course Sequencing for the Combined Major in BUAD/CIS:
5 - 6 courses per semester (15 - 18 credits)

FRESHMAN YEAR:

First Semester: (15 credits)
1. ENGL 102/190 – GenEd I.A
2. MATH 211 OR 273 – GenEd I.C
3. MATR 119 – if needed before MATH 211
4. GENED II.B.1 OR II.C.1
5. GenEd II.B.2 OR GenEd II.C.2

Second Semester: (15 - 17 credits)
1. ACCT 201/211
2. LEGL 225
3. COSC 165 OR 175 OR 236 (4 credits) – COSC 263 – Must have prerequisites
4. Economics course not finished from previous semester
5. MATH 211 OR MATH 273

SOPHOMORE YEAR:

First Semester: (16 credits)
1. ACCT 202/212
2. COSC 236 (4 credits) OR COSC 237 (4 credits) – 2. MNGT 361
   * If NOT completed last semester
3. MATH 231 OR ECON 205
4. GenEd II.B.1 OR II.C.1
5. ENGL 317 (Advanced Composition) – GenEd I.D

Second Semester: (15 - 16 credits)
1. MKTG 341
2. ECON 306 or C1S 479
3. CIS 334 or CIS 239
   * If NOT completed last semester
4. GenEd II.D
5. GenEd II.B.3 or II.C.3

JUNIOR YEAR:

First Semester: (16 credits)
1. BUSX 301
2. FIN 331
3. CIS 239 or CIS 341
   * If NOT completed last semester
4. GenEd II.A.1 – Lab (4 credits)
5. GenEd II.B.3 or II.C.3

Second Semester: (18 credits)
1. MNGT 375
2. ECON 206 or C1S 479
3. CIS 334 or CIS 239
   * If NOT completed last semester
4. GenEd II.D
5. GenEd II.B.3 or II.C.3

SENIOR YEAR:

First Semester: (15 - 18 credits)
1. GenEd I.E
2. EBTM 365
3. CIS 350 and/or CIS 334
   * If NOT completed last semester
4. CIS 379
5. MNGT 482 or COSC 418

Second Semester: (12 - 19 credits)
1. MNGT 481
2. BUSX 460
3. CIS 458
4. COSC 350 and/or GenEd II.A (4 credit lab course)
5. GenEd II.B.1 or II.C.1

Term Codes
Term codes are used for registration in PeopleSoft (My TU).

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<tr>
<td>Fall</td>
<td>1 + Last 2 digits of year (ex: 15 for 2015) + 4</td>
<td>1154</td>
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Registration Tip: Prerequisites are checked online as you register. A pre-business (PBUA) student who is not accepted to the BUAD major and enrolls in an upper-level CBE (BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, or MNGT) course will be disenrolled from the course.

Grades Points Scale:

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Term codes are used for registration in PeopleSoft (My TU).

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